



GUILFORD COUNTY PLANNING AND DEVELOPMENT

Certificate of Appropriateness Major and Minor Work Items

Major Work Items **(Reviewed by HPC)**

- New Construction
- Addition to structures
- Addition or removal of any architectural features (e.g. porches, balconies)
- Demolition of contributing structures
- Relocation of contributing structures
- Alterations to building elevations
- Installation of decks, patios, and pools, visible from the public right-of-way
- Replacement of windows, doors, or other architectural elements
- Alterations to historic roof materials and features (e.g. built-in gutters, chimneys, dormers)
- Alterations to stone walls and other historic landscaping and site features
- Installation of major landscaping (e.g. fences, trellises, arbors, walls) visible from the public right-of-way
- Construction or expansion of parking areas visible from the public right-of-way
- Construction of driveways/walkways
- Installation of signage over 5 feet tall (excludes temporary banners or gov't.- installed traffic signs)
- Construction of new streets/sidewalks
- Removal of historic granite curbs and brick gutters
- Installation of HVAC and other mechanical equipment visible from the public right-of-way
- Installation of landscape lighting or building lighting visible from the public right-of-way
- Installation of Duke Energy security light
- Installation of public street lights, utility poles, wires, traffic signals,

control boxes

- Installation of dumpsters/pads visible from the public right-of-way
- Installation of satellite dishes and telecommunications equipment visible from the public right-of-way
- Removal of healthy trees, 4 inches and over in diameter at 4 feet above ground

Minor Work Items **(Approved by Staff if appropriate)**

- Application of new paint color scheme or new finish
- Installation of roof shingles that match original or existing type
- Repair of deteriorated features, elements or material to match existing or original
- Construction of wood, composite wood, or masonry accessory buildings not highly visible from the public-right-of way
- Installation of decks, patios, and pools, not highly visible from the public right- of-way
- Installation of identification signs no higher than 5 feet
- Installation of HVAC and other mechanical equipment not highly visible from the public right-of-way
- Minor alterations to elevations not highly visible from the public right-of-way
- Removal of aluminum, vinyl, asbestos, or asphalt siding
- Installation of storm windows and doors
- Installation or replacement of non-historic gutters
- Demolition of non-contributing deteriorated accessory structures
- Installation of fences, trellises, arbors, and walls not highly visible from the public right-of-way

- Installation of skylights and solar panels not highly visible from the public right- of- way
- Construction of parking areas not highly visible from the public right-of-way
- Installation of trees or large shrubs that do not constitute screening
- Installation of operable shades, awnings, and other attached porch accessories visible from the public right-of-way
- Installation of landscape lighting or building lighting not highly visible from the public right-of-way
- Installation of exterior light fixtures
- Removal of trees that are dead, diseased, unsafe, or causing structural problems

A Certificate of Appropriateness (COA) is documentation of approved alterations to Landmark properties. An application for a COA must be submitted for Minor as well as Major work items.

This work list also applies to Landmark Properties located within the Oak Ridge Historic District.

This document only summarizes and may omit some provisions.

Please contact staff at 336.641.3334 to confirm if your project requires a COA.