

# Registrars/Check In

Early Voting  
Guilford County Board of Elections

# TIMESHEETS

1. Print your name (Last, First, Middle Initial).
2. Sign your name above the *Employee Signature* line.
3. Print "Elections" for *Department Name*.
4. Print the date next to every day of the week that it corresponds to in the date column – even the days you are not working.
5. Print Sunday's date on the line for *Begin Date*.
6. Print Saturday's date on the line for *End Date*.
7. Print the time you started your shift under *Time In*.  
(DO NOT use military time)
8. Print the time you ended your shift under *Time Out*.  
(DO NOT use military time)
9. Add up the total hours worked for that day and print under Total Hours.

Knightley, John D  
Employee Name (Last, First, MI)

Elections  
Department Name



Guilford County  
HOURLY TIME RECORD

Date	Time In	Time Out	Total Hours
10/17			
10/18	7:30 AM	12:30 PM	9
10/19	1:30 PM	5:30 PM	
10/20	9:30	6:45	9.25
10/21			
10/22	7:30	5:30	10
10/23	7:30	4:00	8.5
			36.75

John D Knightley  
Employee Signature

Kimberly Ellington  
Supervisor Signature

CBCCA  
Department Director

15478  
Employee ID

Hours Worked From:

10/17 10/23  
Begin Date End Date  
(Sunday Date) (Saturday Date)

Minutes to Hours Conversion  
15 min = .25 hr  
30 min = .50 hr  
45 min = .75 hr

36.75  
Reg Hrs

0  
Overtime Hrs

# LOGGING INTO THE EPOLLBOOKS

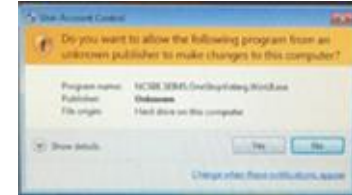
1. Turn on laptop and log into windows. Type the Windows Password (\*electionsGC2026) into the password field.
2. Press the Enter key on the keyboard or click arrow (➔) button on the screen to complete Windows login to access the desktop.



3. Once the desktop appears, if SOSA does not automatically load, double-click on the SOSA VOTING icon.



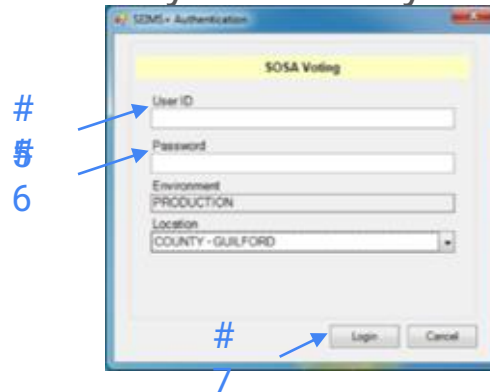
4. If “User Account Control” appears, click the **Yes** button.



5. Type your specific username into User ID field.

6. Type the SOSA password (\*electionsGC2026) into the password field.

7. Click the **Login** button or press the **Enter** key on the keyboard.



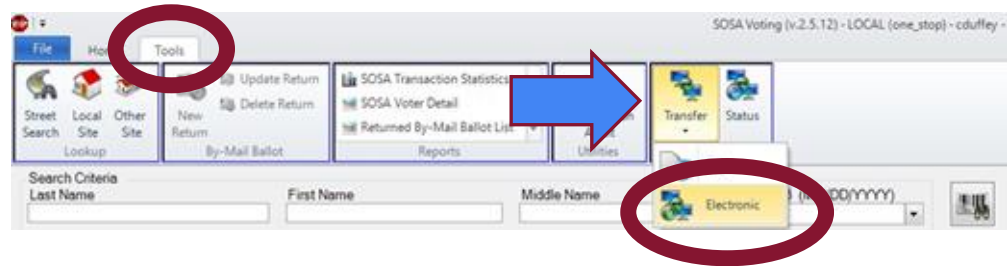
# SOSA DATA TRANSFER

- SOSA Data Transfers are necessary to make sure that all information regarding voting credit, record updates, and new registrations is accessible at every Early Voting Site and the Board of Elections Office.
  - A “To BOE” transfer sends all SOSA data to the Board of Elections Office from each individual laptop at every Early Voting Site.
  - A “From BOE” transfer receives all compiled data from every laptop at all Early Voting Sites and the Board of Elections Office’s SEIMS Database to update each individual laptop at every Early Voting Site
- Ideally, we want to be able to complete Electronic Transfers.
  - If you don’t have a solid internet connection, you’ll have to do what’s referred to as a “Stick Transfer.”

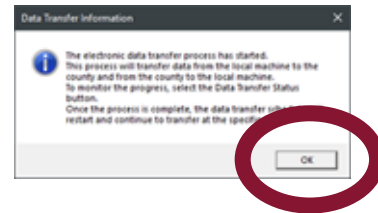
# SOSA DATA TRANSFER

## ELECTRONIC

- Once SOSA loads, go to **Tools** → **Transfer** → **Electronic**.



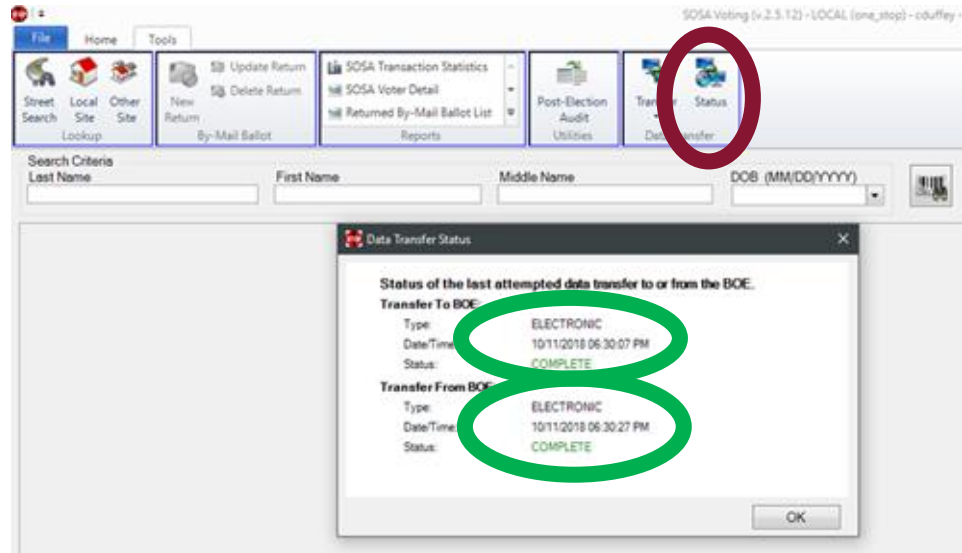
- Click the **OK** button to the Data Transfer message.



# SOSA DATA TRANSFER

## ELECTRONIC

- After a couple of minutes, click Status to make sure both Transfer to BOE and Transfer From BOE are complete.
- Once both show a green COMPLETE, click the **OK** button.



- You are now ready to begin processing voters in SOSA or shut down your laptop.

# Check-In

## Verifying the voter's registration information.

- In every election, per state law requirements, you must ask every voter to verbally state their name and current residential address. You must then repeat the information aloud to the voter. You will enter the voter's information into SOSA.
- For every voter checking in, follow these five steps.

State Aloud to Voter	SOSA Instructions
1. Ask the voter their last name.	Type the voter's last name in the search field.
2. Ask the voter their first name.	Type the voter's first name in the search field. Press Enter on keyboard or click "Search." Find and highlight the correct voter's record.
3. Ask to see the voter's photo ID.	Verify reasonable resemblance and the substantial equivalence of the name. Return the voter's photo ID.
4. Ask the voter where they live.	Make sure the address in SOSA matches what the voter said.
5. Repeat the information back aloud.	e.g., "I have John Doe at 301 W. Market St. in Greensboro, is that correct?"



# Check-In

## Printing the voter's Application to Vote (ATV).

- Once you have highlighted the voter's record, click **Issue** and then **In-Person**.
  - OR click **Issue** and then **Curbside**.
- The voter's ATV will print. Read the following statement to the voter:
  - "I am printing your **Application to Vote** form. Please review Section A. If the information we stated to each other is correct and all of the statements are true, please sign by the large X."
- Highlight the Application Number, Precinct, Ballot Style, and the large X found in Section A.
- Instruct the voter to review and sign Section A by the X.
- Complete the Official's Initials line.

EARLY VOTING APPLICATION NORTH CAROLINA COUNTY OF GUILFORD		EV - GB - 101 - 359	Ballot Style	Party
REG: ANITA 301 WENTWORTH DR GREENSBORO, NC 27408 Mailing Address		G19	B	
REG DATE: 08/29/1986		D0003	03/05/2024	D
FRAUDULENTLY OR FALSELY COMPLETING THIS FORM IS A CLASS I FELONY UNDER CHAPTER 163 OF THE NC GENERAL STATUTES.				
<b>A</b> Voter's Certification of Voting Qualifications				
<b>BALLOT,</b> <b>ANITA</b> REG: 123456789 PARTY: <b>UNA</b> REG DATE: <b>08/29/1986</b> PRECINCT: <b>G19</b>				
PRIMARY BALLOT: <b>DEM</b> AGE: <b>71</b> NTIS: <b>G19</b>				
I, <b>ANITA BALLOT</b> , certify that: <input checked="" type="checkbox"/> I am a registered voter in this county and I shall have resided at the address noted above for 30 days immediately prior to this election. <input checked="" type="checkbox"/> I am a United States Citizen. <input checked="" type="checkbox"/> I am at least 18 years of age, or will be by the date of the general election. <input checked="" type="checkbox"/> For partisan primary elections (ONLY): I am registered <b>UNA</b> , and I will receive a <b>DEM</b> ballot. <input checked="" type="checkbox"/> I understand that it is a felony to vote more than one time in an election. <input checked="" type="checkbox"/> I have not been convicted of a felony, or if so, I have completed my sentence (including any probation, post-release supervision, or parole).				
<input checked="" type="checkbox"/> <b>Anita Ballot</b> <b>Jane B. Walker</b>				
<b>B</b> Change or Verification of Name and Address (If by this section to verify or change a voter's name or address at the registration records.) New Name: _____ Previous Name: _____ New Address: _____ Previous Address: _____ New Mailing Address: _____ Previous Mailing Address: _____ Have you lived here for 30 days or more? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, date moved? ____/____/____ I certify that I moved at least 30 days before this election to the new address. If yes, date moved? ____/____/____ <b>X</b>				
<b>C</b> Curbside Affidavit (Affidavit of person voting outside voting place or enclosure.) STATE OF NORTH CAROLINA, COUNTY OF <b>GUILFORD</b> I do solemnly swear (or affirm) that I am a registered voter in _____ precinct. That because of age or physical disability, I am unable to vote at the voting place or vote by person without physical assistance. That I desire to vote outside the voting place or enclosure. I understand that a false statement as to any condition will be in violation of North Carolina law. _____ <b>X</b> <b>X</b>				
OFFICIAL USE ONLY Ballot System of State: _____ Station: _____ Date: _____ Ballot System: _____ County Method: _____ Station/Date/Time: _____ Operator Name: _____ Voter ID: _____				

# Check-In

Issuing the voter their ATV and giving them voting credit.

- Hand the ATV to the voter, and direct the voter to the Ballot Table.
- In SOSA, click the Vote button to issue voting credit to the voter.

**Step 2: Review the existing registration information before continuing to vote. Click the "Update Voter" button to make any registration changes. Click the "Vote" button to indicate to the system the voter is voting. Click the "Cancel" button to abort the process.**

**Application Information**  
☐ US Citizen ☒ **SA**

**Name**  
Last Name: FREDERICK  
First Name: ROBERT  
Middle Name: EDWARD  
Suffix:   
Birth Date (mm/dd/yyyy): 11/22/1949  
Birth State: IN

**Voter Verification**  
NCID:   
SSN:   
- - -

**Residence Address**  
House #: 500  
Half:   
Dir:   
Street Name: WINDYDOO  
Type:   
Dir:   
Suffix:   
Unit:   
City: JAMESTOWN  
State: NC  
ZIP Code: 27262  
Phone: 202-290-8892  
Will you have lived here for 30 Days or more prior to the Election Date?  
☐ Yes ☒ No  
Move Date (mm/dd/yyyy):   
- - -

**Mailing Address**  
Address1:   
Address2:   
City:   
State:   
ZIP Code:   
☐ Is U.S. Address?

**Voter Information**  
Gender: MALE  
Race: WHITE  
Ethnicity: UNDESIGNATED  
Application Dt: 09/15/2021  
Ballot Style: M002  
Registration Dt: 03/13/2012  
Party: DEMOCRATIC  
Religious Objector: ☐

**Buttons:** , , , , , ,

**Previous Name and/or Address**  
Last Name:   
First Name:   
Middle Name:   
Suffix:   
☐ Is U.S. Address?  
Previous NC County (if applicable):   
Address1:   
Address2:   
City:   
State:   
ZIP Code:   
- - -

**Jurisdiction List**

PCT	JURIS	JURIS
W001	J001	JAMESTOWN
W002	04	CONGRESSIONAL SECT.
W003	100	J00100
J004	10	J00 10
W005	20	NC SENATE DISTRICT..
W006	040	NC HOUSE DISTRICTS 40
W007	010	W007 CON 1
W008	002	W008 CON 2

# Check-In:

## Searching Voters in SOSA

### Can't find a Voter's Record in SOSA?

The voter may be registered under a different name or spelling. When searching, try the following:

- Type the name with and without spaces or hyphens. The voter may have indicated something *different when they first registered*.
- Use the Wildcard character (%) to help *find voters who have spaces or hyphens* in their names. This also applies to voters who have *long or complex names*. The Wildcard character (%) can also be helpful for voters who have *common names with uncommon spellings*. Search for the voter using ONLY their date of birth, especially for searching for long or complex names, but always ask the voter for their permission to search by their date of birth. Type date of birth in Month-Day-Year format with two digits for the month and day, and four digits for the year (i.e MM/DD/YYYY).

# Check-In:

Cancel a Vote in SOSA (Before the Vote Button Has Been Clicked)

1. Click the **Cancel Vote** button.
2. A new window will pop up. Type the word “CONFIRM” and then click on the **CONFIRM** button.
3. Click on the **OK** button on the next pop-up box.
4. Write VOID across the ATV of the incorrect voter and place it in the Voids/Cancels daily folder to be returned to the office at the end of the day.

# Check-In:

## Cancel a Vote in SOSA (After the Vote Button Has Been Clicked)

1. Click the **Clear** button, then search that voter's name, select the correct voter by clicking on the gray box next to their name, and click on **Cancel Vote**.
2. A new window will pop up. Select **CN—CANCELLED** in the drop down box and enter additional comments to justify the cancellation.
3. Click the **Cancel Vote** button.
4. Write VOID across the ATV of the incorrect voter and place it in the Voids/Cancels daily folder to be returned to the office at the end of the day.

# Same-Day Registration

- Same-Day Registration (SDR) is an Early Voting process offered to individuals who are not currently registered to vote in Guilford County which enables them to register to vote at an Early Voting site and vote on the same day. Same-Day Registration does NOT exist on Election Day. The deadline for registering to vote on Election Day is 25 days before Election Day at 5:00 p.m.
- In order to register and vote through SDR, the voter must:
  - Intend to vote at an Early Voting site during Early Voting.
  - Provide a valid form of ***Proof of Residency*** showing their current name and current address, listed on the back of the ***Notice to Same-Day Registrants*** that's given to every voter who completes a Same-Day Registration.
  - Meet all of the eligibility requirements to vote in the current election.

# Same-Day Registration

- Eligibility Requirements:
  - Must be a U.S. Citizen
  - Must have been a resident of Guilford County for at least 30 days prior to Election Day
  - Must be at least 18 years old on or before Election Day
- If you're concerned about someone's eligibility to vote, remember they can always vote PROVISIONALLY.
  - Having them vote a provisional ballot will give the BOE Office time to confirm that they are eligible.

# Processing a Same-Day Registration

1. Conduct a diligent search in SOSA, using multiple search techniques, to make certain the voter is NOT currently registered to vote in Guilford County.

## SOSA Search Tips

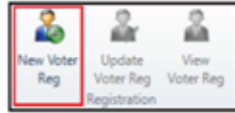
- Search using only the voter's last name.
  - Search using only the voter's date of birth.
  - Ask the voter if they use a maiden, married, or hyphenated last name.
  - Use the Wildcard character (%) when searching for complex names, possibly misspelled names, or nicknames.
- 
- If you find the voter's record in SOSA, confirm that everything is correct and process them as a normal Check-In.



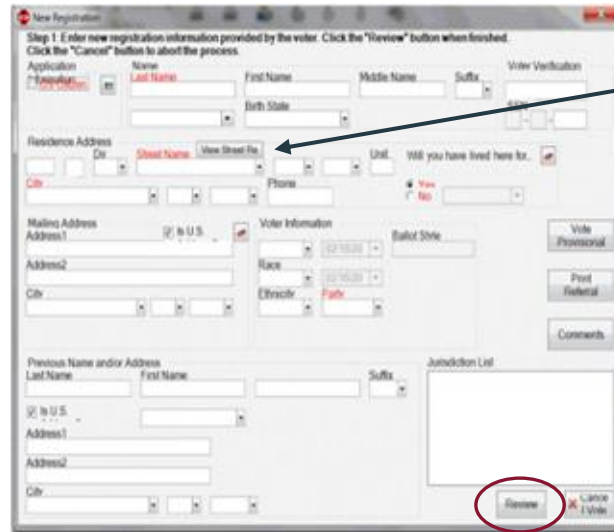
# Processing a Same-Day Registration

2. Confirm the voter has completed and signed their ***Voter Registration Form*** and they intend to vote today.

3. Click **New Voter Reg** in SOSA.



4. Type the information from the Voter Registration Form into the New Registration data entry screen; then click the **Review** button.

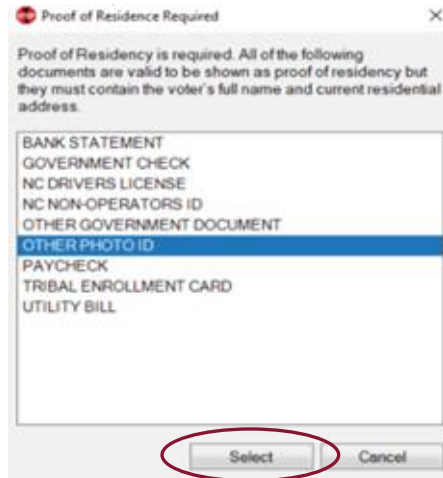
A screenshot of the 'New Registration' data entry screen. The screen contains various input fields for personal information, including Name (Last, First, Middle, Suffix), Birth State, Residence Address (City, Street Name, View Street Range, Unit), Mailing Address, Voter Information (Race, Ethnicity, Ballot Style), and Previous Name and Address. At the bottom right, there is a 'Review' button circled in red, and a 'Cancel' button next to it. A blue arrow points from the 'View Street Range' box in the Residence Address section to the 'Helpful Hint' text box on the right.

## Helpful Hint:

After typing the House # and the Street Name into the corresponding boxes, click on the View Street Range box. Select the correct range of address, and SOSA will auto-populate the rest for you!

# Processing a Same-Day Registration

5. A pop-up will appear requiring the voter to provide a proof of residence.
6. Ask the voter to show you proof of residence.
  - Verify the name and address on the proof of residence match the information provided on the **Voter Registration Form**. Highlight the document provided on the “Proof of Residence Required” pop-up, and click **Select**.



# Processing a Same-Day Registration

7. Highlight the correct voting method. Then click the **Select** button.



# Processing a Same-Day Registration

9. Ask the voter to confirm their information on the form that prints from SOSA and sign it if all the information is correct.
  - If you make a mistake in SOSA, write VOID across the form that printed from SOSA, click **Back** and re-enter the information.
10. After the voter reviews and signs the SOSA printed Voter Registration Form, click **Vote**. The voter's ATV will print.


The screenshot shows the 'New Registration' window in the SOSA system. It contains several sections for data entry:

- Step 2:** Review all registration information before continuing to vote. Click the "Back" button to make any changes. Click the "Vote" button to save the registration and indicate to the system the voter is voting. OK.
- Application:** Includes fields for Last Name, First Name, Middle Name, Suffix, Birth Date, Birth State, and SSN.
- Residence Address:** Includes fields for Street Name, City, County, State, Zip, and Phone.
- Mailbox Address:** Includes fields for Address1, Address2, and City.
- Voter Information:** Includes fields for Race, Ethnicity, and Sex.
- Previous Name and/or Address:** Includes fields for Last Name, First Name, Suffix, Address1, Address2, and City.
- Jurisdiction List:** A dropdown menu showing various jurisdictions.
- Buttons:** Back, Vote, and Print buttons are visible at the bottom right.

# Processing a Same-Day Registration

11. Ask the voter to review and sign the ATV, then initial as the witness.
12. Hand their ATV back to them and direct them to the Ballot Table.
13. Complete the One-Stop Registration Log and label the top of the handwritten registration from with the correct number. This number should be **SDR Log Page # - Line #**.
14. Paperclip the voter's printed form from SOSA to the Voter Registration Form completed by hand, and place them in the Purple Bag to be returned to the office at the end of the night.

#	Date	Voter Name/Address	PCT	Ballot Style	SOSA Application Number	Proof of Residency	Official's Initials
1							



If a voter gives you their Driver's License as a Proof of Residence, make sure you enter the Driver's License number into SOSA and write it on the SDR Log in the "Proof of Residency" box.

# Processing a Same-Day Registration

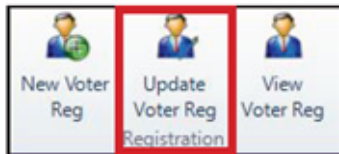
## Important Reminders

- Once you click Vote, you **CANNOT** edit or cancel an SDR. If you realize you've made a mistake after clicking the Vote button, have the voter correct the information (by hand) in Section A of the ATV. Then write on a post-it note what was incorrectly entered into SOSA and stick that to the voter's paperclipped forms that will be sent back in the Purple Bag at the end of the night.
- **DO NOT REGISTER THEM A SECOND TIME!**

# Name Changes/Corrections

## Address Changes - Over 30 Days

- Verify you have highlighted the correct voter record by confirming the voter's date of birth matches the record.
- Ask the voter to complete a white slip with their correct information.
- Click the **Update Voter Reg** button at the top of the screen. If the **Update Voter Reg** button is grayed out, make sure the record is highlighted.



- In the window that appears, delete the applicable information from the Name fields, and then type the corrected information.

# Name Changes/Corrections

## Address Changes - Over 30 Days

- Verify the voter's information is typed correctly by repeating their last name, first name, residential address, and mailing address (if applicable) exactly as they are typed in SOSA.  
Once the voter confirms their information is correct, click the **Review** button. The *Name/Address Change* form and ATV will print.
- Instruct the voter to review and sign the *Name/Address Change* form that was printed from SOSA.  
Paperclip the signed *Name/Address Change* form to the white slip that was completed by hand and place them in the Teal Bag.
- Instruct the voter to review and sign the ATV. Then you will complete the Official's Initials.
- Click the **Vote** button.
- Hand the voter their ATV, and direct them to the Ballot Table.



# Provisional Voting

## Existing Voter Provisional

### Steps for Issuing a Provisional Ballot to a Voter Who Has a Record in SOSA:

- Find the correct voter in SOSA.
- Click the empty square to the left of the voter's last name to select the entire row. Once a black triangle appears and the row turns blue, the row is selected.



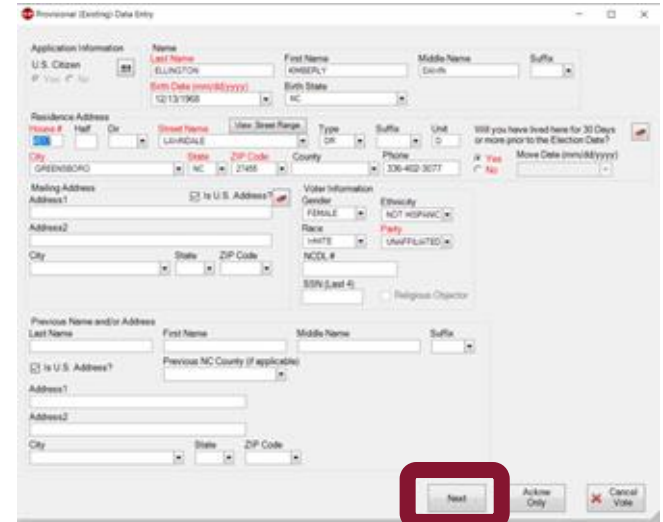
- Click the **Existing Voter Prov** button.



# Provisional Voting

## Existing Voter Provisional

- A pop-up box will appear.
- If the voter's information is correct, click the **Next** button.
  - If the voter's information is NOT correct, type in the information the voter gave you. Then click the **Next** button.
  - You can type ANY address in the world in the Provisional Voting Data Entry screen and it will accept it! This means if you got a Ballot Style Verification Error message when trying to process this voter, you will NOT get the same message when typing it in for a Provisional.
  - Partisan Primary: If a voter claims that they are registered in a different party than SOSA says, change their party on this page.



The screenshot shows the 'Provisional (Existing) Data Entry' window. It contains several sections for data entry: 'Application Information' (U.S. Citizen, Last Name, First Name, Middle Name, Suffix, Birth Date, Birth State), 'Residence Address' (House #, Half, Or, Street Name, View Street Range, Type, Suffix, Unit, Phone, and a checkbox for 'Will you have lived here for 30 Days or more prior to the Election Date?'), 'Mailing Address' (Address1, Address2, City, State, ZIP Code, and a checkbox for 'Is U.S. Address?'), 'Voter Information' (Gender, Ethnicity, Race, Party, NCDL #, SSN (Last 4), and Religious Observer), and 'Previous Name and/or Address' (Last Name, First Name, Middle Name, Suffix, Previous NC County (if applicable), Address1, Address2, City, State, ZIP Code, and a checkbox for 'Is U.S. Address?'). At the bottom right, there are three buttons: 'Next' (highlighted with a red box), 'Allow Only', and 'Cancel Vote'.

# Provisional Voting

## Existing Voter Provisional

- On the next screen, click the down arrow to the right of the empty box under Provisional Voting Reason.
- Select the correct reason from the drop-down menu.

**Provisional (Existing) Data Entry**

**Provisional Voter Registration Information:**

Full Name: KIMBERLY DAWN ELLINGTON  
US Citizen?: Yes  
Birth Date: 12/13/1968  
Age: 52  
VRN: 000150180337  
Residential Address: 4517 LAMDALE DR # D  
GREENSBORO NC 27405  
Residential County: Will you have lived here for 30 days or more prior to the Election Date? Yes  
Move Date: 336-402-3077  
Phone: 336-402-3077  
Mailing Address: Previous Name: Previous Address: Previous County: Birth State: NC  
NCDL: SSN: Gender: FEMALE  
Race: WHITE  
Ethnicity: NOT HISPANIC or NOT LATINO  
Party: UNAFFILIATED  
ID Provided?

**Provisional Voting Reason**

IS NOT PROVIDED  
INCORRECT PARTY  
JURISDICTION DISPUTE  
NO RECORD OF REGISTRATION  
PREVIOUSLY REMOVED  
UNRECOGNIZED ADDRESS (SABCODE ISSUED)  
UNREPORTED MOVE  
VOTER ALREADY VOTED

**Jurisdiction List**

ACT	003	003
AK	004	GREENSBORO
AL	005	CITY OKLA 03
AR	006	CONGRESSIONAL DISTRICT 4
AS	007	JOSIAH
AT	008	JOSIAH
BA	009	NC SENATE DISTRICT 06
BB	010	NC HOUSE DISTRICT 07
BC	011	CITY OKLA 04
BD	012	OKLA 4
BE	013	24TH PROHIBITIONARY
BF	014	003

Previous Review Acknowledge Only Cancel Vote

# Provisional Voting

## Existing Voter Provisional

- After selecting the Provisional Voting Reason, if necessary, click the **Ballot Style Override** button.
  - If you selected “Unrecognized Address (Geocode Issue),” you will be required to select a ballot style. Call the Elections Office to make sure you are giving the voter the correct Ballot Style.
  - Partisan Primary: If you did not change the voter’s party on the data entry page, you will be required to select a ballot style.

Provisional (Existing) Data Entry

Provisional Voter Registration Information

Full Name	KIMBERLY DAWN ELLINGTON
US Citizen?	Yes
Birth Date	03/11/1997
Age	27
VRN	000010019337
Residential Address	145 ST CROOK PL # N GREENSBORO NC 27410
Residential County	
Will you have lived here for 30 days or more prior to the Election Date?	Yes
Move Date	
Phone	
Mailing Address	
Previous Name	
Previous Address	
Previous County	
Birth State	NC
NCDL	
SSN	
Gender	FEMALE
Race	WHITE
Ethnicity	NOT HISPANIC or NOT LATINO
Party	UNAFFILIATED
ID Provided?	

Provisional Voting Reason  
UNRECOGNIZED ADDRESS (GEOCODE ISSUE)

☐ Curbside

Party Voted  
UNA

Default Ballot Style  
NO BALLOT

Ballot Style Issued

Ballot Style Precinct

**Ballot Style Override**

Jurisdiction List

Previous Review Acknowledge Only Cancel Vote

If the “Ballot Style Validation Warning” pops up, click **OK**.

Ballot Style Validation Warning

No Ballot Styles found for the selected Party. Please select a Party which has an available Ballot Style.

**OK**

# Provisional Voting

## Existing Voter Provisional

- Beside the box for “Ballot Style,” click the down arrow and select the correct ballot style from the list that appears below.
- Click the **Override** button.

The screenshot shows a window titled "Provisional Ballot Style Override". It contains a "Party" dropdown menu currently set to "DEMOCRATIC". To the right is a table titled "Default Ballot Styles" with two columns: "Party" and "Ballot Style". Below the table is a "Ballot Style" dropdown menu, which is open, showing a list of options: "00001", "00002", and "00003". At the bottom right of the window are two buttons: "Override" and "Cancel". Both the "Ballot Style" dropdown and the "Override" button are circled in red.

# Provisional Voting

## Existing Voter Provisional

- Click the **Review** button.
- The Provisional Application will print. Have the voter confirm that the information on the Provision Application is correct and sign the application.
- Sign the application on the Election Official Signature line.
- Click the **Vote** button.
- The voter's Provisional Instructions will print. Hand the voter their Provisional Instructions, and explain those are the steps to follow to see if their ballot was counted or not.

Provisional (Existing) Data Entry

Provisional Voter Registration Information

Full Name: KIMBERLY DAWN ELLINGTON  
US Citizen?: Yes  
Birth Date: 12/13/1968  
Age: 52  
VRN: 000010618337  
Residential Address: 4517 LAWRDALE DR # D GREENSBORO NC 27455  
Residential County: YES you have lived here for 30 days or more prior to the Election Date?  
Move Date:  
Phone: 336-402-3077  
Mailing Address:  
Previous Name:  
Previous Address:  
Previous County:  
Birth State: NC  
NCDL:  
SSN:  
Gender: FEMALE  
Race: WHITE  
Ethnicity: NOT HISPANIC or NOT LATINO  
Party: UNAFFILIATED  
ID Provided?

Provisional Voting Reason

- ID NOT PROVIDED
- INCORRECT PARTY
- JURISDICTION DISPUTE
- NO RECORD OF REGISTRATION
- PREVIOUSLY REMOVED
- UNRECOGNIZED ADDRESS (GEOCODE ISSUE)
- UNREPORTED MOVE
- VOTER ALREADY VOTED

Jurisdiction List

CD	CDN	CDN
001	001	GREENSBORO
002	002	CITY OF NC
003	003	CITY OF NC
004	004	CITY OF NC
005	005	CITY OF NC
006	006	CITY OF NC
007	007	CITY OF NC
008	008	CITY OF NC
009	009	CITY OF NC
010	010	CITY OF NC
011	011	CITY OF NC
012	012	CITY OF NC
013	013	CITY OF NC
014	014	CITY OF NC
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016	016	CITY OF NC
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018	018	CITY OF NC
019	019	CITY OF NC
020	020	CITY OF NC
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094	094	CITY OF NC
095	095	CITY OF NC
096	096	CITY OF NC
097	097	CITY OF NC
098	098	CITY OF NC
099	099	CITY OF NC
100	100	CITY OF NC

Previous Review Acknowledge Only Cancel Vote

# Provisional Voting

## New Voter Provisional

### Steps for Issuing a Provisional Ballot to a Voter Who DOES NOT have a Record in SOSA:

- Click the **New Voter Prov** button.



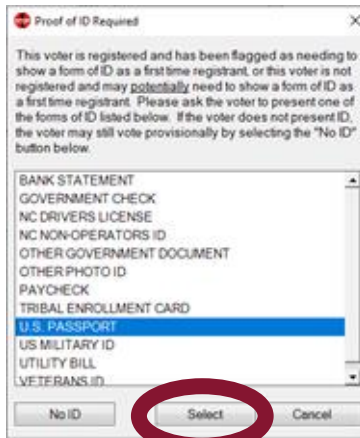
- On the next screen, enter the voter's information.
- Then click the **Next** button.

A screenshot of the "Enter voter information" form within the SOSA Voting application. The form is organized into several sections: "Application Information" (with fields for Last Name, First Name, Middle Name, Suffix, Birth Date, and Birth State), "Residence Address" (with fields for House #, Street Name, Type, Suffix, Unit, City, State, ZIP Code, County, and Phone), "Mailing Address" (with fields for Address1, Address2, City, State, and ZIP Code), and "Voter Information" (with fields for Gender, Ethnicity, Race, Party, and NCCL #). There are also checkboxes for "U.S. Citizen" and "Is U.S. Address?". At the bottom of the form, there is a section for "Previous Name and/or Address" with similar fields. The "Next" button, located at the bottom right of the form, is highlighted with a red rectangular box. Other buttons like "Acknowledge" and "Cancel Vote" are also visible.

# Provisional Voting

## New Voter Provisional

- The voter will immediately have a status of ***Proof of ID Required (HAVA ID Required)*** and need to show a form of ID. Select the form of ID that the voter provided you with from the list in the pop-up window.
- Then click the **Select** button.





# Provisional Voting

## New Voter Provisional

- On the next screen, click the down arrow, to the right of the empty box under Provisional Voting Reason.
- Select the correct reason from the drop-down menu.
- Override the Ballot Style, if necessary.
  - If you selected “Unrecognized Address (Geocode Issue),” you will be required to select a ballot style. Call the Elections Office to make sure you are giving the voter the correct Ballot Style.
- Click the **Review** button.

# Provisional Voting

## New Voter Provisional

- The Provisional Application will print. Have the voter confirm that the information on the Provision Application is correct and sign the application.
- Sign the application on the Election Official Signature line.
- Click the **Vote** button.
- The voter's Provisional Instructions will print. Hand the voter their Provisional Instructions, and explain those are the steps to follow to see if their ballot was counted or not.

The screenshot shows a software window titled "Provisional (New) Data Entry". It is divided into two main sections: "Provisional Voter Registration Information" on the left and "Provisional Voting Information" on the right. At the bottom, there are four buttons: "Previous", "Vote" (highlighted with a green box), "Acknowledge", and "Cancel".

**Provisional Voter Registration Information**

Full Name	KIMBERLY ELLINGTON
US Citizen?	Yes
Birth Date	09/16/1990
Age	31
VRN	
Residential Address	308 PEARCE DR JAMESTOWN NC 27282
Residential County	
Will you have lived here for 30 days or more prior to the Election Date?	Yes
Move Date	
Phone	
Mailing Address	
Previous Name	
Previous Address	
Previous County	
Birth State	
NCCL	
SSN	
Gender	
Race	
Ethnicity	
Party	UNAFFILIATED
ID Provided?	U.S. PASSPORT

**Provisional Voting Information**

Election Date	10/05/2021
Poll Book Number	GB-101-2
PIN	BY102-101-2
Location/Voted	GB
Assigned Precinct	
Provisional Voting Reason	VOTER ALREADY VOTED
Photo ID Type	
Reasonable Impediment	No
Reasonable Impediment Reason	

**Jurisdiction List**

PCT	JMS	JMS
NCCL	JMS	JMS
CONG	04	CONGRESSIONAL DISTRICT 4
PREC	118	JMS
JMS	18	JMS
SEN	04	NC SENATE DISTRICT 04
HOUSE	040	NC HOUSE DISTRICT 40
CONG	002	CONG DIST 02
SEN	010	SEN 01
PREC	04	PREC 04
JMS	JMS	JMS

# DL/SSN Provisionals

NC SBOE Numbered Memo 2025-02

HAVA - 52 U.S.C. § 21083(a)(5)(A)(i)-(ii)

G.S. § 163-82.4

## Unvalidated DL/SSN Voters

Request Information

Provide voters with Notice to Voters with Unvalidated DL/SSN and  
Early Voting Name/Address Change and Unvalidated DL/SSN Form

# 3 Types of IDs Involved in Early Voting

## HAVA ID:


- Anyone who is registered to vote, but failed to provide any identification information (i.e. either the last 4 digits of their SSN or their NCDL #) on their Voter Registration Form, must show a *HAVA ID* the first time they vote in-person.
- This identification does not have to be a photo ID.
- This can be a digital copy.

SOSA will alert you if a voter's status is "***HAVA ID Required.***"



# 3 Types of IDs Involved in Early Voting

## Proof of Residency:

- Anyone who is registering to vote and voting during Early Voting (Same-Day Registration/“SDR”) is required to provide a Proof of Residency.
  - This document proves that the person who is registering and voting on the same day LIVES at the address they have provided, and that their NAME matches what they have provided.
  - This identification does not have to be a photo ID.
  - This can be a digital copy.
- 

# 3 Types of IDs Involved in Early Voting

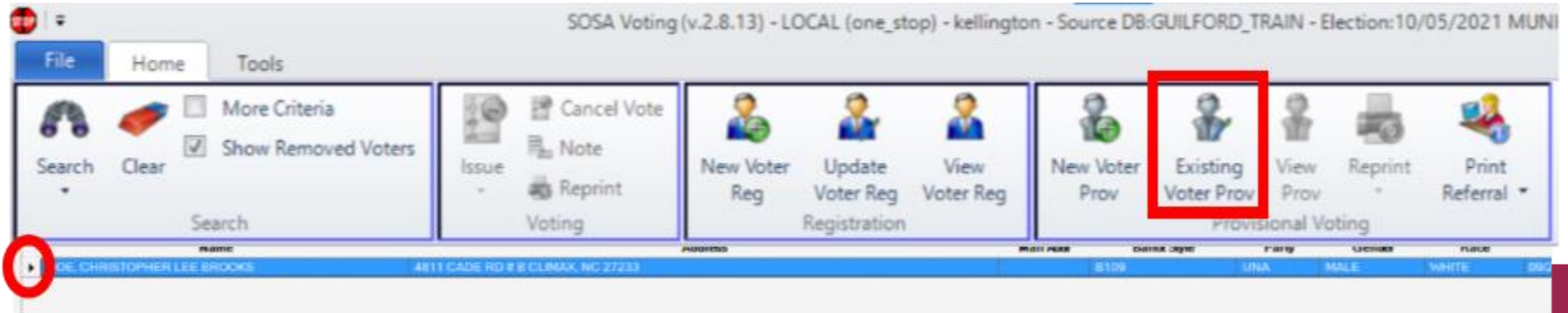
## Photo ID:

- EVERY voter is required to show a photo ID when voting.
- The purpose of this law is to confirm that the person who is presenting to vote is the same person as the registered voter.
- This MUST be a physical copy.
  - They CANNOT just show you a picture of it!



# Option #1: Provisional - No Exception Form

- Vote a provisional ballot at Early Voting, and then bring an acceptable photo ID to the Board of Elections Office before 12:00 pm three days after Election Day.
1. In SOSA, find and highlight the correct voter record.
  2. Click “Existing Voter Prov.”



# Option #1: Provisional - No Exception Form

3. Verify their information is correct, then click **"Next."**

**Provisional (Existing) Data Entry**

**Application Information**

U.S. Citizen? ☒ Yes ☐ No

Name: Last Name: ELLINGTON, First Name: KIMBERLY, Middle Name: Dawn, Suffix:   
Birth Date (mm/dd/yyyy): 12/13/1968, Birth State: NC

**Residence Address**

House #: 515, Half: , Dir: , Street Name: LAWNDALE, View Street Range: , Type: DR, Suffix: , Unit: D, Will you have lived here for 30 Days or more prior to the Election Date? ☒ Yes ☐ No, Move Date (mm/dd/yyyy):   
City: GREENSBORO, State: NC, ZIP Code: 27455, County: , Phone:

**Mailing Address**

Address1: , Is U.S. Address? ☒   
Address2:   
City: , State: , ZIP Code:

**Voter Information**

Gender: FEMALE, Ethnicity: NOT HISPANIC, Race: WHITE, Party: UNAFFILIATED, NCDL #: , SSN (Last 4): , Religious Objector: ☐

**Previous Name and/or Address**

Last Name: , First Name: , Middle Name: , Suffix:   
Is U.S. Address? ☒   
Previous NC County (if applicable):   
Address1:   
Address2:   
City: , State: , ZIP Code:

**Buttons:** Next, Ackn Only, Cancel Vote

4. Select "ID NOT PROVIDED - NO EXCEPTION FORM/RETURN WITH ID," then click **"Review."**

**Provisional (Existing) Data Entry**

**Provisional Voter Registration Information**

Full Name: KIMBERLY DAWN ELLINGTON, US Citizen?: Yes, Birth Date: 08/11/1968, Age: 55, VRN: 000010019337, Residential Address: 4514 OAK HOLLOW DR, HIGH POINT NC 27265, Residential County: Yes, Will you have lived here for 30 days or more prior to the Election Date?: Yes, Move Date: , Phone: , Mailing Address: , Previous Name: , Previous Address: , Previous County: , Birth State: NC, NCDL: , SSN: , Gender: FEMALE, Race: WHITE, Ethnicity: NOT HISPANIC or NOT LATINO, Party: UNAFFILIATED, ID Provided?:

**Provisional Voting Reason**

**ID NOT PROVIDED - NO EXCEPTION FORM/RETURN WITH ID** (Selected)

ID NOT PROVIDED - EXCEPTION - NATURAL DISASTER  
ID NOT PROVIDED - EXCEPTION - REASONABLE IMPEDIM  
ID NOT PROVIDED - EXCEPTION - RELIGIOUS OBJECTION  
JURISDICTION DISPUTE  
NO RECORD OF REGISTRATION

**Jurisdiction List**

PCT	H26	H26
MCN2	H2	HIGH POINT
OC	H05	CITY CNCL H5
COBG	04	CONGRESSIONAL DISTRICT 4
SUPCT	18B	JUD18B
JUDG	18	JUD 18
SEN	27	NC SENATE DISTRICT 27
HOORSE	040	NC HOUSE DISTRICT 40
COOM	004	CNTY COM 4
PCR	004	PCR 4
PROS	24	24TH PROSECUTORIAL
VTG	H26	H26

**Buttons:** Previous, Review, Ackn Only, Cancel Vote



5. The *Provisional Application* will print. Have the voter sign, then you sign.

7. The Provisional Instructions will print.  
Give those to the voter.

[illegible]

Provisional (Existing) Data Entry

Provisional Voter Registration Information

Full Name

JOHN HENRY SMITH

US Citizen?

Yes

Birth Date

01/06/1947

Age

76

VRN

000009995724

Residential Address

1225 DELK DR  
HIGH POINT NC 27622

Residential County

Will you have lived here for 30 days or more prior to the Election Date?

Yes

Move Date

Phone

Mailing Address

Previous Name

Previous Address

Previous County

Birth State

NC

NCID

SSN

Gender

MALE

Race

BLACK or AFRICAN AMERICAN

Ethnicity

UNDESIGNATED

Party

DEMOCRATIC

ID Provided?

Provisional Voting Information

Election Date

10/10/2023

Post Book Number

GB-999-4

PIN

BY100-999-4

Location Voted

GB

Assigned Precinct

H11

Provisional Voting Reason

ID NOT PROVIDED - NO EXCEPTION FORM/RETURN WITH ID

Curbide

No

Party Voted

DEM

Jurisdiction List

DCT	H11	H11
HWY	RT	HIGH POINT
CC	H01	CITY CNCL H1
CONG	04	CONGRESSIONAL DISTRICT 4
PJCT	168	PJ0168
PJSD	18	PJ018
SEN	27	NC SENATE DISTRICT 27
HOUSE	040	NC HOUSE DISTRICT 40
COMM	OC1	CITY COMM 1
SCN	001	SCN 1
PJSD	24	24TH CONGRESSIONAL
VTD	H11	H11

Previous

✓ Vote

Ackno Only

✗ Cancel Vote



# GUILFORD COUNTY BOARD OF ELECTIONS

P O BOX 3427  
GREENSBORO, NC 27402

one: (336) 641-3836 • Fax: (336) 641-7676 • [guilfordcountync.gov](mailto:guilfordcountync.gov)

---

## Provisional Voter Instructions

### (How to Check the Status of Your Provisional Vote)

You were required to vote a provisional ballot today because of the following reason:

**NO ID NOT PROVIDED - NO EXCEPTION FORM RETURN WITH ID**

**Election Date: 10/19/2023**

Your provisional ballot application will be thoroughly researched to determine whether you were eligible to vote the ballot. The County Board of Elections will meet formally to make a decision on whether to count your provisional ballot. If the Board finds that you were eligible to vote the ballot, your ballot will be counted before this election is made final.

By law, individuals who vote a provisional ballot have the right to learn if their ballot was counted. If it was not counted, the County Board of Elections will tell you the reason why it was not counted.

**You may check the status of your provisional application and ballot no earlier than Seven (7) days after election day using one of the following methods:**

**ONLINE**

**www.ncsbe.gov**

Select "Check Your Provisional Vote"

Remember to Wait 7 Days

**GUILFORD COUNTY BOARD OF ELECTIONS**

**CALL 336-641-3826**

(during normal business hours)

Remember to Wait 7 Days

**STATE BOARD OF ELECTIONS**

**CALL 1-866-522-4723**

(during normal business hours)

Remember to Wait 7 Days

You will be asked for the following:

- County
- Election
- Birth Date
- Personal Identification Number (PIN)

**▼ YOUR PIN ▼**

ELLINGTON, KIMBERLY DAWN

Pin Reason: ID NOT PROVIDED - NO EXCEPTION

Ballot Issued: 10001      Party Issued: N/A

**PIN: BY108-999-3**

**Protect your PIN**

Your **PIN** is the key to your provisional information. If you lose your PIN, you must visit the County Board of Elections in person to determine if your ballot was counted.

If you were required to vote a provisional ballot because you did not present acceptable photo identification, you **MUST** bring this identification to the County Board of Elections in person no later than 5:00 p.m. on **October 18, 2023**. If you fail to bring acceptable photo identification, you did not present acceptable identification, you **MUST** provide this identification to the county board of elections no later than 5:00 p.m. on **October 18, 2023**. By mail, fax, email, or in person, it would be helpful if you include this document. The county board does not maintain a record of this information.

GUILFORD COUNTY BOARD OF ELECTIONS  
301 W. MAIN ST., ROOM 115  
GREENSBORO, NC 27401


Phone: (336) 641-3836  
Fax: (336) 641-7676  
Email: [guilfordcountync.gov](mailto:guilfordcountync.gov)

NCBCE 2023 10-19-23

Revised 10/18/2023

# Option #1: Provisional - No Exception Form

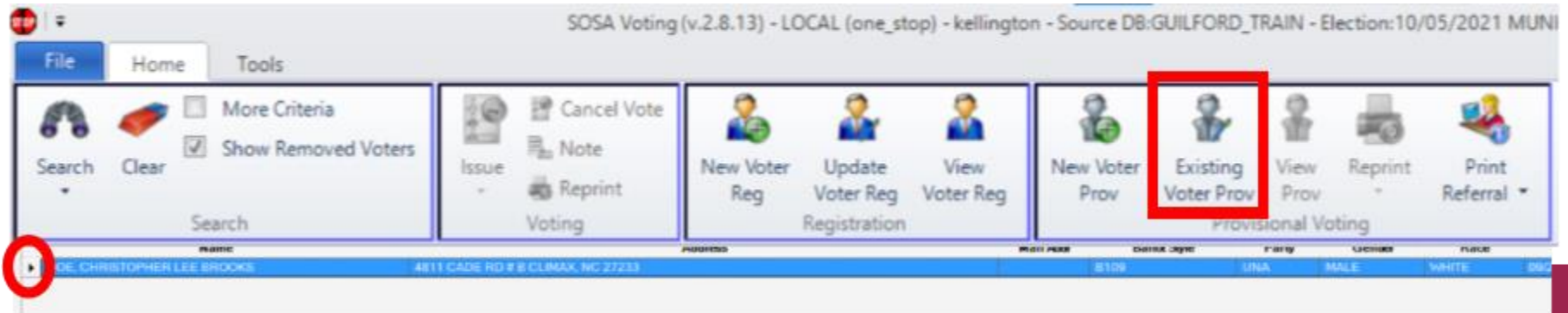
- 8.Fill out the “POLL WORKERS COMPLETE” section of the back of the *Provisional Envelope*.
- 9.Check the box, “NO ID PROVIDED.”
- 10.Don't forget to put your initials in the space provided.

POLL WORKERS COMPLETE		
Date Ballot Cast: <u>09/30/2023</u>	Additional Notes for BOE	
Voter's Name: <u>Kimberly Ellington</u>	<u>No ID, No</u>	Worker Initials 
Poll Book No.: <u>GB-999-1</u>	<u>Exception form</u>	
Voting Precinct: <u>H26</u>		
Ballot Style Issued: <u>T0001</u>		
Indicate Provisional Voting Reason		
<input type="checkbox"/> INCORRECT PRECINCT	<input type="checkbox"/> INCORRECT PARTY	<input type="checkbox"/> NOT REGISTERED
<input type="checkbox"/> JURISDICTION DISPUTE	<input type="checkbox"/> UNREPORTED MOVE	<input checked="" type="checkbox"/> NO ID PROVIDED
<input type="checkbox"/> VOTER ALREADY VOTED	<input type="checkbox"/> ADDRESS NOT FOUND	<input type="checkbox"/> ID EXCEPTION FORM
<input type="checkbox"/> PREVIOUSLY REMOVED	<input type="checkbox"/> EXTENDED HOURS VOTING	

FOR USE BY BOE STAFF ONLY		
<input type="checkbox"/> Not Registered	Provisional Disposition Reason	
<input type="checkbox"/> Provisional Application Incomplete	<input type="checkbox"/> Non-matching Signature	<input type="checkbox"/> Ballot Missing From Envelope
<input type="checkbox"/> ID Not Provided	<input type="checkbox"/> Voted Out Of Precinct	<input type="checkbox"/> Registered After Deadline
<input type="checkbox"/> Previously Denied	<input type="checkbox"/> Moved Out of Precinct More Than 30 Days	<input type="checkbox"/> Wrong Party Ballot
<input type="checkbox"/> Not Eligible to Vote in Election	<input type="checkbox"/> Voter Already Voted	<input type="checkbox"/> Removed Voter
	<input type="checkbox"/> Extended Hours Order Invalidated	<input type="checkbox"/> Other
Party Voted (Partisan Primaries Only)	Staff Verification	Board Approval
<input type="checkbox"/> Democratic	<input type="checkbox"/> Precinct Verified	<input type="checkbox"/> Fully Counted
<input type="checkbox"/> Green	<input type="checkbox"/> DMV Checked	<input type="checkbox"/> Partially Counted
<input type="checkbox"/> Libertarian	<input type="checkbox"/> Ballot Style Verified	<input type="checkbox"/> Not Counted
<input type="checkbox"/> Republican	<input type="checkbox"/> ID Required, Received by BOE	
<input type="checkbox"/> Unaffiliated	Staff Comments:	Chair's Initials
<input type="checkbox"/> Other		Ballot Style for Disposition

# Option #2: Provisional - Exception - Reasonable Impediment

- Vote a provisional ballot with an affidavit claiming an exception to the identification requirement.
  1. In SOSA, find and highlight the correct voter record.
  2. Click “Existing Voter Prov.”



# Option #2: Provisional - Exception - Reasonable Impediment

3. Verify their information is correct, then click **"Next."**

**Provisional (Existing) Data Entry**

**Application Information**

U.S. Citizen? ☒ Yes ☐ No

Name: Last Name: ELLINGTON, First Name: KIMBERLY, Middle Name: Dawn, Suffix:   
Birth Date (mm/dd/yyyy): 12/13/1968, Birth State: NC

**Residence Address**

House #: 515, Half: , Dir: , Street Name: LAWNDALE, View Street Range: , Type: , Suffix: , Unit: 0, Will you have lived here for 30 Days or more prior to the Election Date? ☒ Yes ☐ No, Move Date (mm/dd/yyyy):   
City: GREENSBORO, State: NC, ZIP Code: 27455, County: , Phone:   
City: , State: , ZIP Code: , County: , Phone:   
City: , State: , ZIP Code: , County: , Phone:

**Mailing Address**

Address1: , Address2: , City: , State: , ZIP Code: , County: , Phone:   
City: , State: , ZIP Code: , County: , Phone:

**Voter Information**

Gender: FEMALE, Ethnicity: NOT HISPANIC, Race: WHITE, Party: UNAFFILIATED, NCDL #: , SSN (Last 4): , Religious Objector: ☐

**Previous Name and/or Address**

Last Name: , First Name: , Middle Name: , Suffix: , Previous NC County (if applicable):   
Address1: , Address2: , City: , State: , ZIP Code: , County: , Phone:

**Buttons:** Next, Ackn Only, Cancel Vote

4. Select "ID NOT PROVIDED - EXCEPTION - REASONABLE IMPEDIMENT," then click **"Review."**

**Provisional (Existing) Data Entry**

**Provisional Voter Registration Information**

Full Name: KIMBERLY DAWN ELLINGTON, US Citizen?: Yes, Birth Date: 08/11/1968, Age: 55, VRN: 000010019337, Residential Address: 4514 OAK HOLLOW DR, HIGH POINT NC 27265, Residential County: Yes, Will you have lived here for 30 days or more prior to the Election Date?: Yes, Move Date: , Phone: 336-402-3077, Mailing Address: Previous Name: , Previous Address: , Previous County: NC, Birth State: NC, NCDL: , SSN: , Gender: FEMALE, Race: WHITE, Ethnicity: NOT HISPANIC or NOT LATINO, Party: UNAFFILIATED, ID Provided?:

**Provisional Voting Reason**

1. ID NOT PROVIDED - EXCEPTION - REASONABLE IMPEDIMENT (Selected)

2. ID NOT PROVIDED - NO EXCEPTION FORM/RETURN WITH INCORRECT PARTY

3. JURISDICTION DISPUTE

4. NO RECORD OF REGISTRATION

**Jurisdiction List**

PCT	H24	H24
MEMI	H2	HIGH POINT
CC	H05	CITY CNCL H5
CONG	04	CONGRESSIONAL DISTRICT 4
STPCT	18B	JUD18B
JUDG	18	JUD 18
SEN	27	NC SENATE DISTRICT 27
HOUSE	040	NC HOUSE DISTRICT 40
CONGR	004	CHY CONG 4
SCN	004	SCN 4
PROB	24	24TH PROSECUTORIAL
VTD	H24	H24

**Buttons:** Previous, Review, Ackn Only, Cancel Vote

## Option #2: Provisional - Exception - Reasonable Impediment

5. A pop-up box will appear. Read the list of Available Reasonable Impediments to the voter, and ask which one applies to them.
6. Highlight the reason given by the voter and select it by either double clicking or by highlighting the reason and clicking the down arrow. Then click "OK."

The screenshot shows a software interface for 'Provisional (Existing) Data Entry'. The main form contains fields for 'Provisional Voter Registration Information' (Full Name: KIMBERLY DAWN ELLINGTON, US Citizen?, Birth Date, Age, VRN, Residential Address, Res. here for 30 or more prior to the Election Date?, Move Date, Phone, Mailing Address, Previous Name, Previous Address, Previous County, Birth State, NCDL, SSN, Gender, Race, Ethnicity, Party, ID Provided?) and 'Provisional Voting Reason' (ID NOT PROVIDED - EXCEPTION - REASONABLE IMPEDIMENT). A red arrow points to the 'Select Reasonable Impediments' pop-up box. This box has a title bar, a list of 'Available Reasonable Impediments' (DISABILITY OR ILLNESS, FAMILY RESPONSIBILITIES, LACK OF BIRTH CERTIFICATE OR OTHER UNDERLYING DOCUMENTS REQUIRED, LACK OF TRANSPORTATION, LOST OR STOLEN PHOTO IDENTIFICATION, OTHER REASONABLE IMPEDIMENT), a 'Selected Reasonable Impediments' list, and 'OK' and 'Cancel' buttons. The 'OK' button is circled in red. The background form also has 'Previous', 'Review', 'Acknw Only', and 'Cancel Vote' buttons at the bottom.

## Option #2: Provisional - Exception - Reasonable Impediment

If the voter asks you to select “OTHER REASONABLE IMPEDIMENT,” another pop-up box will appear.

The voter is LEGALLY required to provide additional information if selecting “OTHER REASONABLE IMPEDIMENT.” Ask them what additional comments they would like to provide, type the comments, then click “**Add Note.**”

**DISCLAIMER:** It is the voter’s comment, NOT YOURS! They should tell you what to type! DO NOT PUT YOUR OPINION IN THIS BOX!

What you type in this box is printed on their exception form.

The screenshot displays the 'Provisional (Existing) Data Entry' application window. The main form contains fields for 'Provisional Voter Registration Information' (Full Name: KIMBERLY DAWN ELLINGTON, US Citizen?, Birth Date, Age, VRN, Residential Address, Residential County, Will you have lived here for 30 days or more prior to the Election Date?, Move Date, Phone, Mailing Address, Previous Name, Previous Address, Previous County, Birth State, NCDL, SSN, Gender, Race, Ethnicity, Party, ID Provided?) and 'Provisional Voting Reason' (ID NOT PROVIDED - EXCEPTION - REASONABLE IMPEDIMENT). A pop-up box titled 'Available Reasonable Impediments' is open, showing a list of reasons: DISABILITY OR ILLNESS, FAMILY RESPONSIBILITIES, LACK OF BIRTH CERTIFICATE, LACK OF TRANSPORTATION, LOST OR STOLEN, and OTHER REASONABLE IMPEDIMENT. The 'OTHER REASONABLE IMPEDIMENT' option is selected, and a 'Note' dialog box is open, prompting for a 'Current Note' and an 'Additional Note'. The 'Add Note' button is visible. At the bottom of the main form, there are buttons for 'Previous', 'Review', 'Acknowledge Only', and 'Cancel Vote'.

## 7. Click “Review.”

Provisional Voter Registration Information

Full Name

JOHN HENRY SMITH

US Citizen?

Yes

Birth Date

01/06/1947

Age

76

VRN

000009995724

Residential Address

1225 DELUX DR  
HIGH POINT NC 27262

Residential County

Will you have lived here for 30 days or more prior to the Election Date?

Yes

Move Date

Phone

Mailing Address

Previous Name

Previous Address

Previous County

Birth State

NC

NCDL

SSN

Gender

MALE

Race

BLACK or AFRICAN AMERICAN

Ethnicity

UNDESIGNATED

Party

DEMOCRATIC

ID Provided?

Provisional Voting Reason

ID NOT PROVIDED - EXCEPTION- REASONABLE IMPEDIMENT

Curbside

Party Voted

DEMOCRATIC

Default Ballot Style

T0003

Ballot Style Issued

T0003

Assigned Precinct

INT1

Jurisdiction List

PCT	001	001
WON	01	WON POINT
CC	001	CITY COUNCIL
CONG	04	CONGRESSIONAL DISTRICT 4
SDCT	10B	JUDICIAL
JUDG	10	JUDICIAL
SEN	07	NC SENATE DISTRICT 07
HOUSE	040	NC HOUSE DISTRICT 40
COUN	001	COUNTY COMMISSIONER
BOE	001	BOE
SDOS	24	STATE DEPARTMENT OF SOCIAL SERVICES
VTD	001	001

Previous

Review

Acknowledge

Cancel Vote

NORTH CAROLINA SULLY COUNTY	<h2 style="margin: 0;">PHOTO ID EXCEPTION FORM</h2>	ELECTION DATE 05/19/2024	PREVIOUS POLY BOOK NO. 00000000
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Voter, please complete this form to explain why you cannot show photo ID.  
 Your vote **will** count if you truthfully complete and sign this form.

Name: <b>SMITH</b>	JOHN	HENRY	
Last Name	First Name	Middle Name	Suffix

Contact: \_\_\_\_\_  
(Small letters if available) \_\_\_\_\_  
Phone

**I AFFIRM that I am the registered voter identified above, that I am casting a provisional ballot while voting in person, and that: (choose from the exceptions below)**

**EXCEPTION 1: REASONABLE IMPEDIMENT**

☒ I suffer from a reasonable impediment that prevents me from presenting photo ID.  
**(CHOOSE ONE OR MORE REASONS BELOW)**

1. I cannot get photo ID due to:
 

☐ Lack of transportation  
☐ Disability or illness  
☐ Lack of birth certificate or other documents needed to get photo ID  
☐ Work or school schedule  
☐ Family responsibilities
2. ☒ My photo ID is lost, stolen, or misplaced
3. ☐ I applied for photo ID but have not received it
4. ☐ Other reasonable impediment to presenting photo ID (You must write the reason if choosing this option):
5. ☐ State or federal law prohibits me from listing my reason

**EXCEPTION 2: RELIGIOUS OBJECTION TO BEING PHOTOGRAPHED**

☐ I have a religious objection to being photographed.

**EXCEPTION 3: VICTIM OF A NATURAL DISASTER**

☐ I was a victim of a natural disaster occurring within 300 days before election day that resulted in a disaster declaration by the President of the United States or the Governor of North Carolina.

**VOTER, SIGN BELOW**      PLEASE COMPLETE OR CHECK/INITIALS COMPLETING THIS FORM & A CLASS 1 RETURN UNDER CHAPTER 163 OF THE GENERAL STATUTES.

**X**

VOTER'S SIGNATURE (REQUIRED)

DO NOT SIGN, REASONALLY SIGN YOUR SIGNATURE

Voting Site: 00

VNR: 0000000095724

Officer's Name: keillington

[illegible]

# Option #2: Provisional - Exception - Reasonable Impediment

9. Click **"Vote."**

10. The Provisional Instructions will print. Give those to the voter.

Provisional (Existing) Data Entry

<b>Provisional Voter Registration Information</b>	
Full Name	JOHN HENRY SMITH
US Citizen?	Yes
Birth Date	01/06/1947
Age	76
VRN	000009995724
Residential Address	1225 DELK DR. HIGH POINT NC 27262
Residential County	
Will you have lived here for 30 days or more prior to the Election Date?	Yes
Move Date	
Phone	
Mailing Address	
Previous Name	
Previous Address	
Previous County	
Birth State	NC
NCID	
SSN	
Gender	MALE
Race	BLACK or AFRICAN AMERICAN
Ethnicity	UNDESIGNATED
Party	DEMOCRATIC
ID Provided?	

<b>Provisional Voting Information</b>	
Election Date	10/10/2023
Poll Book Number	GB-999-4
PIN	BY108-999-4
Location Voted	GB
Assigned Precinct	H11
Provisional Voting Reason	ID NOT PROVIDED - NO EXCEPTION FORM/RETURN WITH ID
Curbside	No
Party Voted	DEM

<b>Jurisdiction List</b>		
PCT	KG1	KG1
WCKT	KG1	KG1
OC	KG1	CITY COUNCIL KG1
COMS	64	CONGRESSIONAL DISTRICT 4
SDCT	18A	JUDICIAL
JUDG	18	JUD 18
SEN	27	NC SENATE DISTRICT 27
HOUSE	040	NC HOUSE DISTRICT 40
COMM	001	CITY COUNCIL
SCN	001	SCN 1
WIDE	24	JACK WISCONSIN
VTD	KG1	KG1

Previous **Vote** Acknowledge Cancel Vote

**GUILFORD COUNTY BOARD OF ELECTIONS**  
P.O. BOX 3427  
GREENSBORO, NC 27402  
Phone: (336) 641-3836 • Fax: (336) 641-7676 • [guilfordelections@guilfordcountync.gov](mailto:guilfordelections@guilfordcountync.gov)

**Provisional Voter Instructions**  
(How to Check the Status of Your Provisional Vote)

You were required to vote a provisional ballot today because of the following reason:  
ID NOT PROVIDED - NO EXCEPTION FORM/RETURN WITH ID Election Date: 10/10/2023

Your provisional ballot application will be thoroughly researched to determine whether you were eligible to vote the ballot. The County Board of Elections will meet formally to make a decision on whether to count your provisional ballot. If the Board finds that you were eligible to vote the ballot, your ballot will be counted before this election is made final.

By law, individuals who vote a provisional ballot have the right to learn if their ballot was counted. If it was not counted, the County Board of Elections will tell you the reason why it was not counted.

**You may check the status of your provisional application and ballot no earlier than Seven (7) days after election day using one of the following methods:**

<b>ONLINE</b> <a href="http://www.ncsbe.gov">www.ncsbe.gov</a> Select "Check Your Provisional Vote" Remember to Wait 7 Days	<b>CALL</b> <b>336-641-3836</b> (During normal business hours) Remember to Wait 7 Days
<b>CALL</b> <b>1-866-522-4723</b> (During normal business hours) Remember to Wait 7 Days	<b>STATE BOARD OF ELECTIONS</b> <b>1-866-522-4723</b> (During normal business hours) Remember to Wait 7 Days

**You will be asked for the following:**

- County
- Election
- Birth Date
- Personal Identification Number (PIN)

**YOUR PIN**

ELLINGTON, KAMBERLY DAWN  
PV Reason: ID NOT PROVIDED - NO EXCEPTION  
Ballot Issued: 10/01 Party Issued: UNA  
PIN: BY108-999-3

**Protect your PIN!**

Your PIN is the key to your provisional information. If you lose your PIN, you must visit the County Board of Elections in person to determine if your ballot was counted.

If you were required to vote a provisional ballot because you did not present acceptable photo identification, you MUST bring this identification to the county board of elections in person no later than 5:00 p.m. on October 18, 2023. If you were required to vote a provisional ballot because you did not present acceptable HAVK identification, you MUST provide this identification to the county board of elections no later than 5:00 p.m. on October 18, 2023. By mail, fax, email, or in person, it would be helpful if you include this document. The county board contact information is:

GUILFORD COUNTY BOARD OF ELECTIONS  
301 W. MARKET ST., ROOM 115  
GREENSBORO, NC 27401

Phone: (336) 641-3836  
Fax: (336) 641-7676  
Email: [guilfordelections@guilfordcountync.gov](mailto:guilfordelections@guilfordcountync.gov)

NC302E PAV 10/1/2023 Revised 2023-07



# Option #2: Provisional - Exception - Reasonable Impediment

11. Fill out the “POLL WORKERS COMPLETE” section of the back of the *Provisional Envelope*.
12. Check the box, “NO ID PROVIDED.”
13. Check the box, “ID EXCEPTION FORM.”
14. Don't forget to put your initials in the space provided.

**POLL WORKERS COMPLETE**

Date Ballot Cast: 09/30/2023

Voter's Name: John Smith

Poll Book No.: GB-999-4

Voting Precinct: H11

Ballot Style Issued: T0003

Additional Notes for BOE: No ID, Exception Form signed & included.

Worker Initials: JE

Indicate Provisional Voting Reason

<input type="checkbox"/> INCORRECT PRECINCT	<input type="checkbox"/> INCORRECT PARTY	<input type="checkbox"/> NOT REGISTERED
<input type="checkbox"/> JURISDICTION DISPUTE	<input checked="" type="checkbox"/> UNREPORTED MOVE	<input checked="" type="checkbox"/> NO ID PROVIDED
<input type="checkbox"/> VOTER ALREADY VOTED	<input type="checkbox"/> ADDRESS NOT FOUND	<input checked="" type="checkbox"/> ID EXCEPTION FORM
<input type="checkbox"/> PREVIOUSLY REMOVED	<input type="checkbox"/> EXTENDED HOURS VOTING	

**FOR USE BY BOE STAFF ONLY**

Provisional Disposition Reason

<input type="checkbox"/> Not Registered	<input type="checkbox"/> Non-matching Signature	<input type="checkbox"/> Ballot Missing From Envelope
<input type="checkbox"/> Provisional Application Incomplete	<input type="checkbox"/> Voted Out Of Precinct	<input type="checkbox"/> Registered After Deadline
<input type="checkbox"/> ID Not Provided	<input type="checkbox"/> Moved Out of Precinct More Than 30 Days	<input type="checkbox"/> Wrong Party Ballot
<input type="checkbox"/> Previously Denied	<input type="checkbox"/> Voter Already Voted	<input type="checkbox"/> Removed Voter
<input type="checkbox"/> Not Eligible to Vote in Election	<input type="checkbox"/> Extended Hours Order Inactivated	<input type="checkbox"/> Other

Party Voted (Partisan/Partisan Only)

<input type="checkbox"/> Democratic	<input type="checkbox"/> Green	<input type="checkbox"/> Libertarian	<input type="checkbox"/> Republican	<input type="checkbox"/> Unaffiliated	<input type="checkbox"/> Other
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Staff Verification

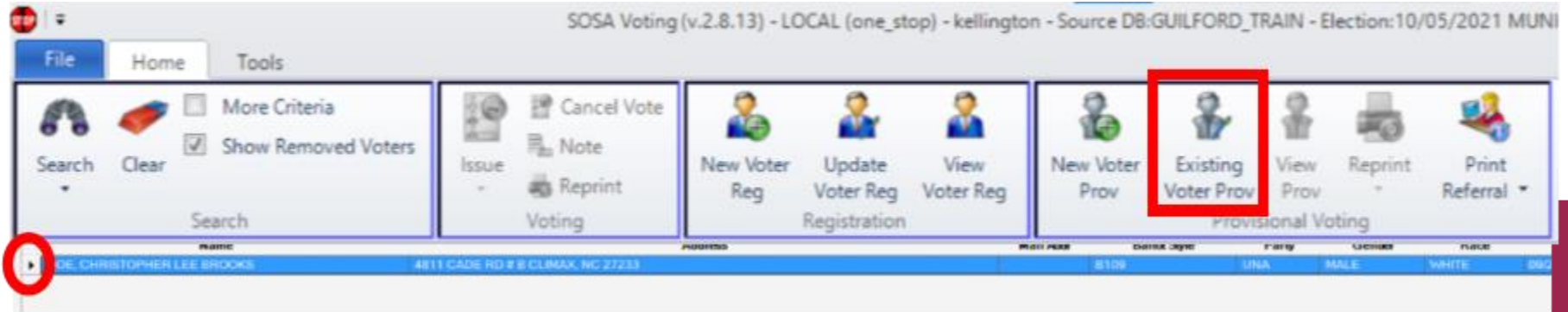
<input type="checkbox"/> Precinct Verified	<input type="checkbox"/> Chain Checked
<input type="checkbox"/> Ballot Style Verified	<input type="checkbox"/> ID Required: Reviewed by BOE
Staff Comments:	

Board Approval

<input type="checkbox"/> Fully Counted	<input type="checkbox"/> Partially Counted	<input type="checkbox"/> Not Counted
Chain's Initials:	Ballot Style for Duplication:	

# Option #2: Provisional - Exception - Religious Objection and Natural Disaster

- Vote a provisional ballot with an affidavit claiming an exception to the identification requirement.
  1. In SOSA, find and highlight the correct voter record.
  2. Click “Existing Voter Prov.”



# Option #2: Provisional - Exception - Religious Objection and Natural Disaster

3. Verify their information is correct, then click **"Next."**

4. Select the correct "ID NOT PROVIDED - EXCEPTION..." reason, then click **"Review."**

**Provisional (Existing) Data Entry**

**Application Information**

U.S. Citizen: ☒ Yes ☐ No

Name: Last Name: ELLINGTON, First Name: KIMBERLY, Middle Name: Dawn, Suffix:   
Birth Date (mm/dd/yyyy): 12/13/1968, Birth State: NC

**Residence Address**

House #: 016, Lot #: , Dir: , Street Name: LAINDALE, View Street Range: , Type: DR, Suffix: , Unit: D, Will you have lived here for 30 Days or more prior to the Election Date? ☒ Yes ☐ No, Move Date (mm/dd/yyyy):   
City: GREENSBORO, State: NC, ZIP Code: 27455, County: , Phone: , Move Date (mm/dd/yyyy):

**Mailing Address**

Address1: , Address2: , City: , State: , ZIP Code: , Is U.S. Address? ☒

**Voter Information**

Gender: FEMALE, Ethnicity: NOT HISPANIC, Race: WHITE, Party: UNAFFILIATED, NCDL #: , SSN (Last 4): , Religious Objector: ☐

**Previous Name and/or Address**

Last Name: , First Name: , Middle Name: , Suffix: , Previous NC County (if applicable): , Is U.S. Address? ☒

Address1: , Address2: , City: , State: , ZIP Code: ,

**Next** Ackn Only Cancel Vote

**Provisional (Existing) Data Entry**

**Provisional Voter Registration Information**

Full Name: KIMBERLY DAWN ELLINGTON, US Citizen?: Yes, Birth Date: 08/11/1968, Age: 55, VRN: 000010019337, Residential Address: 4514 OAK HOLLOW DR, HIGH POINT NC 27265, Residential County: , Will you have lived here for 30 days or more prior to the Election Date?: Yes, Move Date: , Phone: 336-402-3077, Mailing Address: , Previous Name: , Previous Address: , Previous County: , Birth State: NC, NCDL: , SSN: , Gender: FEMALE, Race: WHITE, Ethnicity: NOT HISPANIC or NOT LATINO, Party: UNAFFILIATED, ID Provided?:

**Provisional Voting Reason**

☒ ID NOT PROVIDED - EXCEPTION - NATURAL DISASTER  
☒ ID NOT PROVIDED - EXCEPTION - RELIGIOUS OBJECTION  
☐ INCORRECT PARTY  
☐ JURISDICTION DISPUTE  
☐ NO RECORD OF REGISTRATION

**Jurisdiction List**

PCT	R24	R24
MCN1	82	NEW POINT
OC	806	CITY CMCL EL
COMM	04	CONGRESSIONAL DISTRICT 4
SPDCT	188	JUD188
JUD6	18	JUD 18
SEN	27	NC SENATE DISTRICT 27
HOUSE	040	NC HOUSE DISTRICT 40
COMM	004	CITY COMM 4
SCN	004	SCN 4
PROS	24	24TH PROSECUTORIAL
VTD	R24	R24

**Review** Previous Ackn Only Cancel Vote

## Option #2: Provisional - Exception - Religious Objection and Natural Disaster

5. The Photo ID Exception Form will print, along with their Provisional Application. Have the voter sign both documents. You sign the Provisional Application.

NORTH CAROLINA GUILFORD COUNTY	<h2 style="margin: 0;">PHOTO ID EXCEPTION FORM</h2>	ELECTION DATE 10/10/2023	PRECINCT FOLL CORN RD GB-000-4
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Voter, please complete this form to explain why you cannot show photo ID.  
 Your vote **will** count if you truthfully complete and sign this form.

Name: <b>SMITH</b>	JOHN	HENRY	
Last Name	First Name	Middle Name	Suffix

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

I **AFFIRM** that I am the registered voter identified above, that I am casting a provisional ballot while voting in person, and that: (choose from the exceptions below)

**EXCEPTION 1: REASONABLE IMPEDIMENT**

☒ I suffer from a reasonable impediment that prevents me from presenting photo ID.  
**(CHOOSE ONE OR MORE REASONS BELOW)**

1. I cannot get photo ID due to:
  - ☐ Lack of transportation
  - ☐ Disability or illness
  - ☐ Lack of birth certificate or other documents needed to get photo ID
  - ☐ Work or school schedule
  - ☐ Family responsibilities
2. ☒ My photo ID is lost, stolen, or misplaced
3. ☐ I applied for photo ID but have not received it
4. ☐ Other reasonable impediment to presenting photo ID (you **must** write the reason if choosing this option):

5. ☐ State or federal law prohibits me from listing my reason

**EXCEPTION 2: RELIGIOUS OBJECTION TO BEING PHOTOGRAPHED**

☐ I have a religious objection to being photographed.

**EXCEPTION 3: VICTIM OF A NATURAL DISASTER**

☐ I was a victim of a natural disaster occurring within 100 days before election day that resulted in a disaster declaration by the President of the United States or the Governor of North Carolina.

**VOYER SIGN BELOW** PROVIDE FULLY OR NEARLY FULLY COMPLETED THIS FORM AS A VOTER'S SIGNATURE (CHOOSE ONLY THE TWO GENERAL VOTER'S SIGNATURE)

VOTER'S SIGNATURE: \_\_\_\_\_

Voting Site: GB      VIN: 00000995728      Official's Name: kelliington

[illegible]

# Option #2: Provisional - Exception - Religious Objection and Natural Disaster

6. Click **"Vote."**

7. The Provisional Instructions will print. Give those to the voter.

Provisional (Existing) Data Entry

Provisional Voter Registration Information

Full Name: JOHN HENRY SMITH  
US Citizen?: Yes  
Birth Date: 01/06/1947  
Age: 76  
VRN: 00000995724  
Residential Address: 1225 DELX DR  
HIGH POINT NC 27662  
Residential County:  
Will you have lived here for 30 days or more prior to the Election Date?: Yes  
Move Date:  
Phone:  
Mailing Address:  
Previous Name:  
Previous Address:  
Previous County:  
Birth State: NC  
NCID:  
SSN:  
Gender: MALE  
Race: BLACK or AFRICAN AMERICAN  
Ethnicity: UNDESIGNATED  
Party: DEMOCRATIC  
ID Provided?

Provisional Voting Information

Election Date: 10/10/2023  
Poll Book Number: GB-999-4  
PIN: BY108-999-4  
Location Voted: GB  
Assigned Precinct: H11  
Provisional Voting Reason: ID NOT PROVIDED - NO EXCEPTION FORM RETURN WITH ID  
Curbside: No  
Party Voted: DEM

Jurisdiction List

PCT	811	811
NCW	81	81
CC	801	CITY CMCL 81
CONG	04	CONGRESSIONAL DISTRICT 4
PRPT	148	200188
PRD	18	200188
SEN	27	NC SENATE DISTRICT 27
NOISE	040	NC NOISE DISTRICT 40
CCOM	CC1	CITY COMB 1
SCN	001	SCN 1
PRD	24	24TH DISTRICT
YTD	811	811

Previous **Vote** Acknowledge Cancel Vote

 **GUILFORD COUNTY BOARD OF ELECTIONS**  
P.O. BOX 3427  
GREENSBORO, NC 27402  
Phone: (336) 641-3836 • Fax: (336) 641-7576 • [guilfordelections@guilfordcountync.gov](mailto:guilfordelections@guilfordcountync.gov)

**Provisional Voter Instructions**  
(How to Check the Status of Your Provisional Vote)

You were required to vote a provisional ballot today because of the following reason:  
ID NOT PROVIDED - NO EXCEPTION FORM RETURN WITH ID Election Date: 10/10/2023

Your provisional ballot application will be thoroughly researched to determine whether you were eligible to vote the ballot. The County Board of Elections will meet formally to make a decision on whether to count your provisional ballot. If the Board finds that you were eligible to vote the ballot, your ballot will be counted before this election is made final.

By law, individuals who vote a provisional ballot have the right to learn if their ballot was counted. If it was not counted, the County Board of Elections will tell you the reason why it was not counted.

**You may check the status of your provisional application and ballot no earlier than Seven (7) days after election day using one of the following methods:**

**ONLINE**  
[www.ncsbe.gov](http://www.ncsbe.gov)  
Select "Check Your Provisional Vote"  
Remember to Wait 7 Days

**CALL**  
**236-641-3836**  
(During normal business hours)  
Remember to Wait 7 Days

**STATE BOARD OF ELECTIONS**  
**1-866-522-4723**  
(During normal business hours)  
Remember to Wait 7 Days

You will be asked for the following:

- County
- Election
- Birth Date
- Personal Identification Number (PIN)

**YOUR PIN**

ELLINGTON, KIMBERLY DAWN  
PV Reason: ID NOT PROVIDED - NO EXCEPTION  
Ballot Issued: 10001 Party Issued: UNA  
PIN: BY108-999-3

**Protect your PIN!**  
Your PIN is the key to your provisional information. If you lose your PIN, you must visit the County Board of Elections in person to determine if your ballot was counted.

If you were required to vote a provisional ballot because you did not present acceptable photo identification, you MUST bring this identification to the county board of elections in person no later than 5:00 p.m. on **October 16, 2023**. If you were required to vote a provisional ballot because you did not present acceptable I.D. identification, you MUST provide this identification to the county board of elections no later than 5:00 p.m. on **October 16, 2023**, by mail, fax, email, or in person. It would be helpful if you include this document. The county board contact information is:

GUILFORD COUNTY BOARD OF ELECTIONS  
301 W. MANNET ST. ROOM 115  
GREENSBORO, NC 27401

Phone: (336) 641-3836  
Fax: (336) 641-7576  
Email: [guilfordelections@guilfordcountync.gov](mailto:guilfordelections@guilfordcountync.gov)

NCESBE PVIN 101 1/23  
Revised 2023-07

# Option #2: Provisional - Exception -

## Religious Objection and Natural Disaster

8. Fill out the "POLL WORKERS COMPLETE" section of the back of the *Provisional Envelope*.
9. Check the box, "NO ID PROVIDED."
10. Check the box, "ID EXCEPTION FORM."
11. Don't forget to put your initials in the space provided.

**POLL WORKERS COMPLETE**

Date Ballot Cast: 09/30/2023

Voter's Name: John Smith

Poll Book No.: GB-999-4

Voting Precinct: H11

Ballot Style Issued: T0003

Additional Notes for BOE: No ID Exception form signed & included.

Worker Initials: JE

Indicate Provisional Voting Reason

<input type="checkbox"/> INCORRECT PRECINCT	<input type="checkbox"/> INCORRECT PARTY	<input type="checkbox"/> NOT REGISTERED
<input type="checkbox"/> JURISDICTION DISPUTE	<input checked="" type="checkbox"/> UNREPORTED MOVE	<input checked="" type="checkbox"/> NO ID PROVIDED
<input type="checkbox"/> VOTER ALREADY VOTED	<input type="checkbox"/> ADDRESS NOT FOUND	<input checked="" type="checkbox"/> ID EXCEPTION FORM
<input type="checkbox"/> PREVIOUSLY REMOVED	<input type="checkbox"/> EXTENDED HOURS VOTING	

**FOR USE BY BOE STAFF ONLY**

Provisional Disposition Reason

<input type="checkbox"/> Not Registered	<input type="checkbox"/> Non-matching Signature	<input type="checkbox"/> Ballot Missing From Envelope
<input type="checkbox"/> Provisional Application Incomplete	<input type="checkbox"/> Voted Out Of Precinct	<input type="checkbox"/> Registered After Deadline
<input type="checkbox"/> ID Not Provided	<input type="checkbox"/> Moved Out of Precinct More Than 30 Days	<input type="checkbox"/> Wrong Party Ballot
<input type="checkbox"/> Previously Denied	<input type="checkbox"/> Voter Already Voted	<input type="checkbox"/> Removed Voter
<input type="checkbox"/> Not Eligible to Vote in Election	<input type="checkbox"/> Extended Hours Order Inactivated	<input type="checkbox"/> Other

Party Voted (Person's Print Name)

☐ Democratic  
☐ Green  
☐ Libertarian  
☐ Republican  
☐ Unaffiliated  
☐ Other

Staff Verification

☐ Precinct Verified ☐ Chain Checked

☐ Ballot Style Verified ☐ ID Required: Reviewed by BOE

Staff Comments:

Board Approval

☐ Fully Counted  
☐ Partially Counted  
☐ Not Counted

Chain's Initials:  Ballot Style for Duplication:

# Photo on ID Does Not Reasonably Resemble the Voter/ Name is Not Substantially Equivalent

- The election official shall enter a challenge and immediately notify the Site Supervisor. *Print a Help Referral Form from SOSA.*
- Select the correct reason under “Identification Issues”
- Check the “No Resemblance” box, then print and sign your name, and write the time.
- The designated Chief Judge and Judges will make a determination about the resemblance.
  - If all three UNANIMOUSLY agree there is no reasonable resemblance or the name is not substantially equivalent, write an explanation on the lines provided and check the “Provisional Ballot” box. Complete the Provisional Process for this voter.
  - If even ONE of the three thinks there is reasonable resemblance, check the box that says “Regular Ballot” and allow the voter to check in and vote as normal.

☐ One-stop ☐ Election Day Voting Site Worker: \_\_\_\_\_

**Help Station Referral Form**  
Guilford County, North Carolina | Election Date: \_\_\_\_\_  
Vote Date: \_\_\_\_\_

**Voter's Information**

Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_ Suffix: \_\_\_\_\_ VNR: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Help Referral Reason**

**Registration Issues**

- ☐ No Record of Registration
- ☐ Voter Moved
- ☐ Voter at Incorrect Precinct
- ☐ Voter Previously Removed/Denied
- ☐ Voter Address Not Found
- ☐ Voter Disputes Jurisdiction

**Voting Issues**

- ☐ Voter Already Voted
- ☐ Wants Other Party Ballot
- ☐ No Eligible Ballot Style

**Identification Issues**

- ☐ ID Not Provided
- ☐ Wrong ID Type
- ☐ Expiration Requirements Not Met
- ☐ Name Not Substantially Equivalent
- ☐ No Reasonable Resemblance
- ☐ Reasonable Impediment
- ☐ Religious Objection
- ☐ Natural Disaster

☐ Any other issue (please provide explanation): \_\_\_\_\_

**Evaluation of Substantial Equivalence of Name & Reasonable Resemblance of Voter to Photograph on Photo ID**

Yes - Resembles	No Resemblance	Election Official Name and Signature	
<input type="checkbox"/>	<input type="checkbox"/>	Check-in Official - Print Name	Signature _____ Time _____
<input type="checkbox"/>	<input type="checkbox"/>	Chief Judge - Print Name	Signature _____ Time _____
<input type="checkbox"/>	<input type="checkbox"/>	Judge 1 - Print Name	Signature _____ Time _____
<input type="checkbox"/>	<input type="checkbox"/>	Judge 2 - Print Name	Signature _____ Time _____

Explanation (required only if finding no reasonable resemblance):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Disposition:** ☐ Regular Ballot ☐ Provisional Ballot

OFFICIAL USE ONLY Station: \_\_\_\_\_ Date/Time: \_\_\_\_\_ VNR: 202014

# Printing a Help Station Referral Form in SOSA

1. Search for and highlight the correct voter's record in SOSA.
2. Click on the "Print Referral" button.
3. Then click on the "Print Selected Record" button.

