

Guilford County Continuum of Care Membership Meeting

Minutes

09.12.24

Attending: Chair Erin Stratford Owens, Ada Alexander, Liz Alverson, Briana Arice, Laura Baker, Sophie Bernard, Brad Bowers, Valaria Brown, Sherea Burnett, Corinth Camp, Tom Campbell, Edith Clifford, Angela Cook, MaKayla Cooke, Jasmine Crosby, Bennita Curtain, Meredith Daye, Dr. LaKisha Ellison, Tamera Fewell, Frankie Ford, Whitney Fox, Catrice Frost, Ronny Gilchrist, Kim Grimsley Ritchy, Annette Harris, Deb Harris Richardson, Teresa Hinkle, Councilman Hugh Holston, Becky Hunt, Pamela Ingram, Kenyatta Jennings-Richardson, April Jones, Charolette Leach, Yolanda Lesane, Heather Magill, Brooks Ann McKinney, Amy Modlin, Chewan Moore, Dewey Mullis, Cheri Neal, Dr. Pamela Palmer, Drennan Paylor, Ashley Perez, Victoria Piper, Andrew Prochet, Shanna Reece, Shae Ross, Kevin Sanders, Megan Scales, Bernita Sims, Kristina Singleton, Carol Smith, Ciara Smith, David Soltani, Mark Sumerford, Taylor Williams, Leroy Wilson, Berkley Womack

Also Attending:

Guilford County: Wilton Donnell (Recorder), Makayla Glover, Maria Lyons Legrande, Rykiell Turner; Corporation for Supportive Housing (CSH): Charlesy Nance, Maya Saxena

This was the regular scheduled monthly meeting of the Continuum of Care (CoC) Membership body. The meeting was held virtually via the Zoom platform.

I. Welcome and Introduction – Erin Stratford Owens, Chair

(Acknowledgement of any guests)

Chair Owens officially opened the meeting at 9:33am with a welcome and greeting. An invitation was offered for first time guests to identify themselves and the following did so: Ron Gilchist (Monument of Praise); Amy Modlin (Trillium); Ashley Perez (Born to Care); Kevin Sanders (Oakwood CDC); Maya Saxena (CSH); David Soltani (AmeriCorps)

II. Review and Approve Minutes – Erin Stratford Owens, Chair

A. Review Minutes of Meeting of 08.08.24

The minutes were acknowledged as having been sent and received. **A motion was made by Bernita Sims to accept the minutes of the August 8 meeting and the August 21 Membership called meeting as submitted, as well as a correction to the September 9 agenda to address the typo of CSH (Special Presentations section).**

The motion was seconded. After question and voice vote, the motion was approved without objection.

B. Review Minutes of Called Membership Meeting 08.21.24

See above

C. Review Minutes of Called Board/Exec Meeting 08.21.24

Was determined as not needed to be on the agenda

D. 2024 Meeting Dates (via Zoom until further notice)

Oct 10; Nov14; Dec 12

III. Action Items

A. Recommendation – Merge Stronger Together & Advocacy/PR Committees

Chair Owens made a motion to recommend that the Stronger Together Committee and the Advocacy/Public Relations (PR) Committee be merged. The motion was seconded. After question and voice vote, the motion was approved without objection.

B. Applicants for Membership - Born to Care Inc.

Consideration/vote on Born to Care, Inc. was deferred.

Lydia's House

Megan Scales made a motion to approve Lydia's House as a member of the CoC. The motion was seconded. After question and voice vote, the motion passed without objection.

Blessed Handz Crafts Inc.

Whitney Fox made a motion to approve Blessed Handz Crafts, Inc. as a member of the CoC. The motion was seconded. After question and voice vote, the motion passed without objection.

Coffee to Keys

Yolanda Lesane made a motion to approve Coffee to Keys as a member of the CoC. The motion was seconded. After question and voice vote, the motion passed without objection.

Angela Cook

Yolanda Lesane made a motion to approve Angela Cook as a member of the CoC. The motion was seconded. After question and voice vote, the motion passed without objection.

Oakwood Comm. Dev. Corp.

Bernita Sims made a motion to approve Oakwood CDC as a member of the CoC. The motion was seconded. After question and voice vote, the motion passed without objection.

The Collaborative Applicant staff (Rykiell Turner and Maria Lyons Legrande) provided background on the above-listed agencies presented for membership into the CoC. A reminder of the next CoC Members training on September 27 was provided by Cheri Neal.

- C. Board Nominee – Amanda Cook (City of HP Gvmt Rep)**
Chair Owens acknowledged that Amanda Cook had been appointed by the City of High Point to fill the seat formerly held by Thanena Wilson as the City of High Point government representative. This was handled as a point of notification instead of an action item. There was subsequent discussion that membership be made aware of existing vacancies/areas on the Board.
- D. Stronger Together Cmte Chair Nominee – Erin Williams**
Chair Owens presented, on behalf of the Nominating Committee, Erin Williams as a member of the newly combined Stronger Together and Advocacy/PR Committee, which had been approved by Board vote. Discussion ensued; **after discussion it was noted that the recommendation from Chair Owens was on behalf of the Nomination Committee and no second was needed. Kristina Singleton made a motion that Erin Williams be a member of the newly combined Stronger Together/Advocacy and PR Committee. After question and voice vote, the revised motion for Erin Williams to be a member of the Stronger Together/Advocacy and PR Task Force passed without objection.**
- E. Board Sect’y/Membership Cmte Chair Nominee – Kristina Singleton**
Chair Owens recommended, on behalf of the Nominating Committee, that Kristina Singleton be approved for appointment as CoC Board Secretary, which also includes the role as Membership Committee Chair. It was determined that this was an appointment per CoC Chair, and this would be considered a report out and no vote was needed for the stated appointment.
- F. Coordinated Entry Cmte Member Nominee – Whitney Fox**
Chair Owens presented Whitney Fox for membership in the Coordinated Entry (CE) Committee. A motion was made by Deb Harris Richardson to approve Whitney Fox for membership to the Coordinated Entry Committee. The motion was seconded. After question and voice vote, the motion passed without objection.

Special Presentations

CSH – Project Updates – Charlesy Nance/Maya Saxena

[CoC UpdatesCSH - September 2024.pdf](#)

An overview of the relationship/work was provided. The Funding Survey was launched July; the desired response rate was not obtained. There will be a more targeted relaunch to come. Some targeted agencies may have gotten a personal email from Deirdre Bolden of CSH; the expected completion date is September 16. The resource map is continuing to be updated. The Strengths Weaknesses Opportunities Threats – Opportunities (SWOT-O), now complete, is a strengths-based approach based on cross sector work and has 6 qualitative summaries and will be public-facing. There are 2 local lived-experience consultants who will be joining the CSH work and are going through the internal contract process.

They are expected to be introduced in October. For the SWOT-O, CSH spoke with 30 entities, including those with lived experience. There were also 2 people locally with lived experience and familiarity with the system who provided insight for the SWOT-O, and in addition, the Needs and Gaps Analysis was leveraged into the SWOT-O as well.

IV. HMIS Lead – PEH (Sherea Burnett)

[Guilford County CoC HMIS Lead & CE Lead Report \(August 2024 Data\).pdf](#)

Due to the interest of time, there was only a focus on highlights within the Power Point for Housing Management Information Systems (HMIS) and CE.

A. HMIS Annual Evaluation Status Update

B. Monthly HMIS Data Report

Many clients are being exited. There were increases in both Rapid Rehousing as well as in Permanent Supportive Housing. The data accuracy/completion rate for August was 83.2%. There is not any full documentation of where people go after exiting the system, but looks are being considered to find ways to do so. Agencies highlighted for data accuracy/completeness were: Salvation Army-Greensboro; The Servant Center; West End Ministries.

C. HMIS Committee Report – Chair Bernita Sims

a. Members Needed

There was a meeting on September 10 with a large turnout. There was discussion on what data will look like going forward. HMIS Chair Sims said that the committee is working on establishing work plans and priorities. Chair Owens said that if there are any issues with data, reach out to Partners Ending Homelessness (PEH), the HMIS Lead. Cheri Neal suggested that for agencies serving the unhoused that are not in HMIS to give their data to PEH.

V. Coordinated Entry Lead – PEH (Sherea Burnett)

A. CE Annual Evaluation Status Update

Work continues with the evaluation. An interview with the CE Lead Agency is to come. Partnership with Cloudburst as the HUD TA continues. CE policies and procedures are being updated. Implementation of the CE Passes and Referral Forms are in the works to include process evaluation.

B. Monthly CE Data Report

The same trends from prior reports continue to remain as issues. CE reached out to Family Services of the Piedmont and Triad Health Project for options in community training around questions on gender. Training is being offered on September 16 for completing Releases of Information (ROIs) to include when they expire. The following agencies were recognized for: assessments; referrals; and communication around the By-Name List: Behavioral Health Response Team; GCStop; Room at the Inn; The Shirley Frye YWCA.

C. Updates – Access Points

D. Coordinated Entry Committee Report – Laura Baker

a. Members Needed

No Report

VI. CoC Funding and Resource Development – Cheri Neal

A. Notice of Funding Opportunity (NOFO) –

1. Consolidated Applications due 10.30.24 @ 8pm

2. Project Applications due 9.5.24 @ 11:59pm

There were 13 different applications received, which were forwarded to SPEC for feedback in October.

3. Community Responses needed by 9/25/24

Targeted emails are to go out. Responses could impact funded and non-funded agencies.

B. NC Emergency Solutions Grant (ESG) submitted 8/26/24

Applications are being reviewed; the hope is to receive feedback within 2-3 weeks.

There may be an opportunity for NOFO CoC Builds funding but there has not yet been a commitment. Follow-up will take place in October with a due date, if process approval is provided, of November 21.

VII. Municipal Partners and Housing Authorities

A. Greensboro Housing Authority - Meredith Daye/Designee

[CoCMembReptForm 9.11.24GHA.docx](#)

Within the Housing Opportunity program, there are 4 intakes scheduled to occur within the next 2 weeks.

B. High Point Housing Authority - Angela Jimenez/Designee

No Report

C. City of Greensboro - Liz Alverson

[CoCMembReptForm.LizUpdate.091224.pdf](#)

Information is forthcoming on the TEAM Project. There is a desire to make sure that infrastructure is in place for the Doorway Project; updates are to come.

D. City of High Point – Megan Scales

1. Shelters Discussion

Shelter meetings continue to take place. Conversations around transitioning from cooling stations to warming stations are taking place. Participating agencies include High Point Police Department, Oakwood CDC, Open Door Ministries, Salvation Army-High Point, Tiny House CDC, Triad Health Project, West End Ministries, and Youth Focus. Oakwood CDC is opening a Day Center, but one that is on a smaller scale than the planned Day Center by ODM.

2. Open Door Ministries (Day Center)

A potential site has been identified but not yet approved. There have been an increasing number of calls for housing assistance and resources.

- F. Guilford County**
 - 1. UNCG CHCS Eviction Mediation Program (Data) – Renee Norris/Designee**
[UNCGReptSep2024.docx](#)
 - 2. Legal Aid of NC – Janet Blue**
No Report

VIII. Collaborative Applicant/CoC Lead – Cheri Neal/Staff

- A. HUD Technical Assistance**
 - 1. Coordinated Entry TA**
Collaboration is continuing with Cloudburst. There is a plan to do some training on Coordinated Entry. Information is forthcoming.
- B. Annual CoC Forms Reminder**
A reminder to complete and submit the forms and identify the primary voting member as well as the proxy. An agency does not have the eligibility to vote when the form has not been completed/submitted and impacts quorum.
- C. NC HMIS Governance Committee**
Staff from the Collaborative Applicant (CA), Laura Baker, and PEH came together to see new product from Green River for CE systems.
- D. Monitoring Updates (Completed)**
- E. CoC Training Updates**
 - 1. Board Orientation**
 - 2. Membership Orientation**
- F. Committee Members Being Sought**
 - 1. Membership Committee**
 - 2. Housing Resource Committee**
- G. World Homeless Day – 10/10/24**
- H. Merging of Committees**
- I. Point-in-Time (PIT) Count (1/29/25)**
 - a. Need Committee Members**
Beginning planning is forthcoming.
- J. National Hunger & Homeless Awareness Week (Nov. 17-23, 2024)**
 - a. Need Committee Members**
Targeted emails are to go out.
- K. National Homeless Persons’ Memorial Day (12/ 21/24)**
 - a. Need Committee Members**

X. Chair Updates

- A. Inter-Local Committee – August 16**
CoC Foundation documents were a topic of conversation.
- B. Guilford County Homelessness Task Force – TBD**

XII. CoC Committee Reports

A. Membership Committee – Chair Vacancy

Refer to item III-E. However, committee members are needed. The CA has been vetting candidates.

B. Nominating Committee – Chair Erin Stratford Owens

Refer to item III-C, D, E, F

C. Governance Committee – Chair Erin Stratford Owens

1. HMIS MOU

2. Coordinated Entry (CE) MOU

3. Collaborative Applicant (CA) MOU

4. Written Standards

5. Governance Charter

These are CoC foundational documents that need to be addressed

D. Strategic Planning Committee – CoC Chair Erin Stratford Owens

1. Gaps Analysis Review

No meetings have yet taken place. The Strategic Planning Addendum has been adopted (August 8 meeting). Meetings are to come, with funding the new plan a topic of consideration and Gaps Analysis review.

E. Systems Performance and Evaluation Committee – Cheri Neal

SPEC is deep in the reviews of applications with expected decisions for October.

F. Appeals Committee – As Needed

G. Youth Committee – Sarah Roethlinger

No Report

H. Housing Resource Committee – Deb Harris Richardson

No report but meeting to come.

I. JEDI - B Committee – Dr. Michelle Vance

There is no scheduled meeting for September but a planned meeting with in-person participation is set for October.

J. Stronger Together/Advocacy & PR Committee

A goal is to put together a Gather in Guilford event for Spring 2025.

K. Executive Committee – CoC Chair Erin Stratford Owens

XIII. Membership Announcements (please see calendar on CoC website)

A. Membership Portal

<https://www.guilfordcountync.gov/our-county/human-services/continuum-of-care/coc-member-portal>

There was mention of the following events, of which details were put in the chat:

- Bernita Sims mentioned the inaugural Skip Alston golf tournament to support homeless initiatives (please call for details) in Guilford County.
- Cheri Neal mentioned the local Stand Down event for veterans.
- Cheri Neal mentioned that Dr. Joe Savage (United States Interagency Council on Homeless -USICH) is scheduled to come to the community and meet with agencies around the 2nd week in October. Details are forthcoming.
- Hugh Holston mentioned the upcoming Annual Greensboro Housing Summit
- Andrew Prochet mentioned an upcoming ODM Masquerade Auction/Gala.
- Dewey Mullis spoke of the upcoming Re-Entry Simulation

XIV. Adjourn

Laura Baker made a motion to adjourn the meeting. The motion was seconded. After question and voice vote, the motion to adjourn passed without objection. The meeting was officially adjourned at 11:25am.