

**Guilford County Continuum of Care Membership Meeting**  
**Minutes**  
**10.10.24**

**Attending:** Chair Erin Stratford Owens, Liz Alverson, Sophie Bernard, Brenda Burton, Tom Campbell, Danesia Carter, Stephanie Chapman, Briana Clark, Edith Clifford, Caitlin Cosner, Jasmine Crosby, Patrick Davis, Meredith Daye, Tamera Fewell, Frankie Ford, Catrice Frost, Sarah Glover, MGreene, Kim Grimsley Ritchy, Deb Harris Richardson, Alexis Hobson, Albert Hodges, Becky Hunt, April Jones, Ayo Kuforiji, Yolanda Lesane, Michelle McNair, Chewan Moore, Cheri Neal, Andrew Prochet, Ryan Ross, LaToyha Sapp, Dr. Joe Savage, Megan Scales, Carol Smith, Mark Sumerford, Dr. Michelle Vance, Erin Williams, Taylor Williams, Leroy Wilson

**Also Attending:**  
Guilford County: Wilton Donnell (Recorder), Makayla Glover, Emily Lewis, Maria Lyons Legrande, Rykiell Turner; Corporation for Supportive Housing (CSH): Charlesy Nance, Maya Saxena

This was a regular scheduled monthly meeting of the Continuum of Care (CoC) membership. The meeting was held virtually via the Zoom platform. This meeting coincided with the Greensboro Housing Summit which may have been an issue with attendance.

**I. Welcome and Introduction – Erin Stratford Owens, Chair**  
**(Acknowledgement of any guests)**

Chair Owens officially opened the meeting at 9:33am with a welcome and greetings. An offer was extended for any guests to identify themselves. The following opted to speak: Briana Clark (Glory Risers Empowerment); Kim Grimsley Ritchy (Kim Grimsley Designs LLC/Auburn Construction); Dr. Joe Savage (United States Interagency Council on Homelessness); and Maya Saxena (CSH)

**II. Review and Approve Minutes – Erin Stratford Owens, Chair**

- A. Review Minutes of Meeting of 09.12.24**
- B. 2024 Meeting Dates (via Zoom until further notice)**  
**Nov14; Dec 12**
- C.**

- D. Recommendation for approval of application (refer to document in link)**  
**[Local Competition Selection Results FINAL 9-24-24.pdf](#)**

**III. Action Items**

**A. Written Standards**

**B. Candidates for Membership -**

**D Housing Group  
Born to Care, Inc.**

**C. Recommended NOFO funding for FY 2024-2025**

**Renee Norris, SPEC Chair**

**D. Approval for the CA to submit the Consolidated Application**

**Special Presentations**

**Dr. Joe Savage, Senior Regional Advisor for USICH – Federal Updates**  
**[2024-25 Federal Priorities Oct 2024.pdf](#)**

Dr. Savage made a presentation on developments in addressing homelessness from the federal level. Updated federal priorities were mentioned as bringing impact upon funding to communities. The Notice of Funding Opportunities (NOFO) is switching to a bi-annual basis but funding is still based upon these priorities. It was said that the more aligned an organization is with these priorities the better the score. The policies and priorities go across all sub-populations. There is a misunderstanding of, as well as a huge movement in congress to get rid of, the Housing First philosophy. This was said to be contrary to research. Adequate services and appropriate services are an essential part of effective Housing First. Regarding the Grants Pass vs. Johnson legislation, jurisdictions do not have to enact ordinances. The issues of addressing criminalization of the homeless is embedded in the CoC NOFO; encampment resolution is a policy priority. The homeless prevention federal framework was released in September 2024 and was encouraged to be reviewed. A National Youth Action Board was established last week. It was advised to have persons with lived experience (PWLEs) in decision-making positions, and with large gatherings, they should be compensated accordingly. It was requested to look at the White House Housing Supply Action Plan on p.9. It was said that affordable housing for those experiencing homelessness should speak more to those with low income than to workforce affordable housing. All attendees were encouraged to sign up to receive the United States Interagency Council on Homelessness (USICH) newsletter. It was encouraged for CoCs to have a strong relationship with the local Housing Authority.

**IV. HMIS Lead – PEH (Sherea Burnett)**

**[2024.09 - Guilford County CoC HMIS Lead & CE Lead Report \(September 2024 Data\).pdf](#)**

There was no formal presentation due to the Greensboro Housing Summit

**A. HMIS Annual Evaluation Status Update**

**B. Monthly HMIS Data Report**

**C. HMIS Committee Report – Chair Bernita Sims**

**1. Committee members Needed**

**V. Coordinated Entry Lead – PEH (Sherea Burnett)**

[2024.09 - Guilford County CoC HMIS Lead & CE Lead Report \(September 2024 Data\).pdf](#)

There was no formal presentation due to the Greensboro Housing Summit

- A. CE Annual Evaluation Status Update**
- B. Monthly CE Data Report**
- C. Updates – Access Points**
- D. Coordinated Entry Committee Report – Laura Baker**
  - 1. Committee Members Needed**

**VI. CoC Funding and Resource Development – Cheri Neal**

- A. Notice of Funding Opportunity (NOFO) –**

Still collecting information from the community and awaiting responses from funded agencies.

  - 1. Consolidated Applications due 10.30.24 @ 8pm**
  - 2. Recommendation for approval of application**

Collaboration is ongoing with the CoC Board in an effort to meet deadlines. There will be a called meeting October 21 to vote on critical issues. The full application is to be posted in the coming days, and then it will be submitted. The CoC Builds funding had been applied for, and the deadline to submit is November 21. There may be an opportunity for Carolina Access/Carolina 100 funding – core partners that can expand housing capacity have to be identified. Information is forthcoming on this initiative and the deadline is November 22.
- B. Local ESG RFA (fy24-25) update**

**(October 1, 2024, recipients have received letters re: funding recommendations)**

A reach out to CoC partners for feedback is being made. The Written Standards key item.

**VII. Municipal Partners and Housing Authorities**

- A. Greensboro Housing Authority - Meredith Daye/Designee**

[GHACoCMembReptForm 10.7.24.docx](#)
- B. High Point Housing Authority - Angela Jimenez/Designee**

No Report
- C. City of Greensboro - Liz Alverson**

[LizCoCMembReptForm.LizUpdate.101024.pdf](#)  
[RV Emergency Housing Pictures.pdf](#)

There are Request for Proposal (RFP) contracts to get out, and the goal is to have them out by tomorrow. It is hoped to have formalized the process for Travelers' Aid funding by the November meeting. Winter schedule (Doorway Project) planning is on-schedule for the time period of November 4 through April 11 but is subject to some changes. There has been Council approval for the use of Recreational Vehicles (RVs) at Pomona Park in this process; please see the link. Also, an email went out to some Executive Directors (EDs) of city-funded agencies seeking any support to help homeless prevention agencies (Asheville, Buncombe County, Homeward Bound) help because of the need and to help mitigate potential migration of people from western NC to this area. An ask was made for winter weather clothing and supplies.

- D. City of High Point - Michelle McNair/Designee**  
[HPGuilford CoC Committee Report Form \(1\).docx](#)
  - 1. Shelters Discussion**
  - 2. Open Door Ministries (Day Center)**
- E. Guilford County**
  - 1. UNCG CHCS Eviction Mediation Program (Data) – Renee Norris/Designee**  
[Guilford CoC UNCG CHCS Report Form.docx](#)
  - 2. Legal Aid of NC – Ayo Kuforiji**  
[2024-10-10 Legal Aid of NC Guilford CoC Committee Report .docx](#)

#### **VIII. Collaborative Applicant/CoC Lead – Cheri Neal/Staff**

- A. HUD Technical Assistance**
  - 1. Coordinated Entry TA**
  - 2. Christy Hahn, Regional HUD Representative**
- B. NC HMIS Governance Committee**  
 The team is working through looking at data capture and work with the Homeless Management Information System (HMIS).
- C. Monitoring Updates (Completed)**
- D. CoC Training Updates**
  - 1. Board Orientation (Nov 2024)**  
 Scheduled for November 19
  - 2. Membership Orientation (10/25/24 @11am via Teams)**
- E. Committee Members Being Sought**
  - 1. Membership Committee**
  - 2. Housing Resource Committee**
- F. World Homeless Day Update – 10/10/24 (Please Wear Orange)**
- G. Point-in-Time (PIT) Count Planning (1/29/25)**  
 Help is needed; an ask was made for volunteers
  - a. Planning Committee (10/8/24 @ 10am)**
  - b. Data Sub-Committee (10/2/24 @3pm)**
  - c. Youth/Young Adult Sub-Committee (18-24) - seeking committee members**
  - d. Donations/Volunteers Sub-Committee – seeking committee members**
  - e. Special Populations Sub-Committee – seeking committee members**

**f. Location Sub-Committee – seeking committee members**

It was requested to send in any NOFO feedback updates and respond in a timely fashion for the Written Standards.

**National Hunger & Homeless Awareness Week (Nov. 17-23, 2024)**

**a. Planning Committee 10/11/24 @9:30am**

**H. National Homeless Persons’ Memorial Day (12/ 21/24)**

**a. Need Committee Members**

**IX. Stronger Together/Advocacy and Public Relations Committee -**

**Chair Erin Williams**

The first meeting is scheduled for Halloween Day (October 31).

**A. Gather in Guilford Event (2025)**

**X. Chair Updates**

**A. Inter-Local Committee – Next Meeting 10/18**

The focus has been supporting the Interactive Resource Center (IRC).

**B. Guilford County Homelessness Task Force – TBD**

No official meeting date has yet been set.

**XI. Requiring Attention**

**A. HMIS MOU (deferred to November 2024)**

**B. Coordinated Entry MOU (deferred to November 2024)**

**C. Collaborative Applicant MOU (deferred to November 2024)**

The Governance Committee is working through items A and B

**D. Administrative Letter (deferred to November 2024)**

**E. Written Standards Draft (deferred to November 2024)**

A called meeting of the CoC Board, Executive Committee, and Membership has been scheduled for October 21 to vote on the final document to submit it for the NOFO application.

**F. Governance Charter Draft (deferred to November 2024)**

Action needs to take place on the items listed above (A-E) before this will be addressed.

**XII. CoC Committee Reports**

**A. Membership Committee – Chair Kristina Singleton**

The committee has not yet met. There was an inquiry as to who are the Committee members?

**B. Nominating Committee – Chair Erin Stratford Owens**

There was nothing new to report.

**C. Governance Committee – Chair Erin Stratford Owens**

The Written Standards need to be addressed; a called meeting is scheduled for October 21.

- D. Strategic Planning Committee – CoC Chair Erin Stratford Owens**  
This committee has not yet met.
- E. Systems Performance and Evaluation Committee – Renee Norris**  
This committee (SPEC) has met and a vote needs to take place on recommendations of awardees. There was an emphasis placed on all attendees to join the called meeting on October 21 as the Collaborative Applicant cannot submit the funding requests (\$3.7MM) without needed approvals. It was also emphasized that the Written Standards would be included in the agenda for October 21. It was encouraged that if the assigned voting member cannot attend the called meeting, a designated proxy be assigned.
- F. Appeals Committee – As Needed**
- G. Youth Committee – Sarah Roethlinger**  
Cheri Neal said that a meeting was held on October 9 on training for youth Homelessness and the upcoming PIT count.
- H. Housing Resource Committee – Deb Harris Richardson**  
No report
- I. JEDI - B Committee – Dr. Michelle Vance**  
A meeting is scheduled for November and will include a look at the Written Standards according to Cheri Neal.
- J. Executive Committee – CoC Chair Erin Stratford Owens**  
No report

**XIII. Membership Announcements (please see calendar on CoC website)**

**A. Membership Portal**

<https://www.guilfordcountync.gov/our-county/human-services/continuum-of-care/coc-member-portal>

**XIV. Adjourn**

Erin Williams made a motion to adjourn the meeting. The motion was seconded. After question and voice vote, the meeting was officially adjourned at 11:02am by Chair Owens.