Inspection Appeal Process

Inspection appeals occur when the contractor and the first-line field inspector disagree on field conditions and/or code enforcement decisions. Recognizing that these situations will occur, the Guilford County Inspections Department offers an appeal process.

First Appeal Process

All Inspection Appeals shall be directed to the appropriate Trade Chief, see contact info below. The Trade Chief will use any resource(s) deemed necessary to adequately render an interpretation or solution. The Trade Chief will then decide if re-inspection fees are to be adjusted.

Appeals Beyond the Trade Chief

Appeals beyond the trade chief may be directed to the Guilford County Inspections Department Director. The Director may consult one or more code officials possessing Standard Level III certificates in the appropriate trade. The appellant must complete and submit an “Inspection Appeal” form within ten (10) working days from the time of the inspection. The “Inspection Appeal” form is available on the Guilford County Inspections Department website on the Inspections page. Upon hearing the inspection interpretation or result, the Director shall render a decision and, in doing so, may consult the NC Department of Insurance (DOI) if necessary. A written response will be added to the “Inspection Appeal” form and forwarded to the Appellant.

Appeals Beyond the Director and Further

Appeals beyond the Director may be directed to the Engineering Section of the NC DOI. This appeal must be made within ten (10) days of the Director decision.

Appeals beyond the Engineering Section of the NC DOI may be directed to the Hearing Committee of the North Carolina Building Code Council (BCC). This appeal must be received within thirty (30) days of the NC DOI decision.

Appeals beyond the Hearing Committee of the NC BCC may be made to the full NC BCC. This appeal must be filed within thirty (30) days of the decision of the Hearing Committee of NC BCC.

Appeals beyond the North Carolina Building Code Council may be directed to Guilford County Superior Court.

Guilford County Trade Chief Inspectors

Title	Name	Email Address	Phone Number
Building Chief	Cole Perkinson	wperkinson@guilfordcountync.gov	336-669-1727
Electrical Chief	Brian Emlinger	bemlinger@guilfordcountync.gov	336-708-2390
Plumb/Mech/Gas Chief	Darren Young	dyoung1@guilfordcountync.gov	336-669-1701
Inspections Director	Matthew Crawford	mcrawford@guilfordcountync.gov	336-641-4956