



**GUILFORD COUNTY
PLANNING AND DEVELOPMENT**

**Sign Permit
Application**

Permit # _____ Tracking # _____

APPLICATION CHECKLIST

All documents to be drawn to scale

- Sign Drawing Site Plan Drawing Wall Elevation Engineered Foundation/Footing Plan-
If sign greater than 10ft in height
- Master or Common Signage Plan Approval

- Electrical Contractor Contact Info, If sign to be Illuminated, electrical permit required

Business Name _____ State License # _____

Address _____ City _____ State _____ Zip Code _____

Contact Name _____ Phone # _____ E-Mail _____

- Zoning Approval

Zoning Investigator/Planner Signature _____ Date _____

SIGN INFORMATION

Type of Sign: New Replacement Alteration

Accessory Free-Standing

Accessory Attached

Development Identification # of Businesses _____

Wall - Area (SF) _____

Outparcel

Awning, Canopy, Marquee - Area(SF) _____

Playbill # of theater complexes _____

Suspended

Development Entrance # of entrances _____

Banners - (LF) _____

Banners

Proposed Sign Area (SF) _____ Proposed Sign Height _____

PROPERTY LOCATION INFORMATION

Address _____ City _____ State _____ Zip Code _____

Tax Parcel # _____ Zoning District _____

Comments or Conditions _____

Overlay District _____ Road Frontage (LF) _____

PROPERTY OWNER INFORMATION

Name _____ Phone Number _____

Address _____ City _____ State _____ Zip Code _____

Email _____

Signature _____ Date _____

APPLICANT/INSTALLER CONTACT INFORMATION Same as property owner above

Name _____ Phone Number _____

Address _____ City _____ State _____ Zip Code _____

Email _____

Signature _____ Date _____