

GUILFORD COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

This form is to be filled out in duplicate (One form in Floodplain development book, one form to Floodplain Administrator).

<u>To be completed by FLOODPLAIN ADMINISTRATOR:</u>		
File No.		
Application Date:		
FIRM Panel No. & Eff. Date:		
PIN Map Ref. No.:		
Plat Ref.:		
Building Permit No.:		
Floodplain Dev. Permit Req'd	<input type="checkbox"/> Yes <input type="checkbox"/> No	Issue Date

SECTION 1: General Provisions (APPLICANT to read and sign):

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within (6) six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or assigned representative to make reasonable inspections required to verify compliance.
8. TO THE BEST OF MY KNOWLEDGE, I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE TRUE AND ACCURATE

_____ DATE _____
 (APPLICANT'S SIGNATURE)

SECTION 2: Proposed Development (To be completed by APPLICANT)

The applicant must submit the following documents before the application can be processed:
 A site development plan, drawn to scale, showing the location of all existing structures, topography, water bodies, adjacent roads, lot dimensions, and proposed development, showing (where applicable) anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of floodproofing of utilities located below the first floor, and details of enclosures below the first floor.

Project Name: _____

Site Address (Proposed Development): _____

Applicant's Name, Title, Affiliation: _____

Mailing Address: _____

Telephone No.: (____) _____

Email: _____

BRIEF DESCRIPTION OF WORK :

A. STRUCTURAL DEVELOPMENT (Check all applicable boxes)

ACTIVITY

STRUCTURE TYPE

- New Structure
- Addition
- Alteration
- Relocation
- Demolition
- Replacement

- Residential (1-4 Family)
- Residential (More than 4 Family)
- Non-residential (Floodproofing? Yes)
- Combined Use (Residential & Commercial)
- Manufactured (Mobile) Home
(In Manufactured Home Park? Yes)

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES (Check all applicable boxes):

- Clearing Grading Fill Mining Drilling
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work)
- Road, Street or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System
- Other (Please specify) _____

After completing SECTION 2, APPLICANT should submit form along with site development plan to the Floodplain Administrator for review.

SECTION 3: Floodplain Determination (To be completed by the FLOODPLAIN ADMINISTRATOR)

The Proposed Development:

- Is NOT located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).
 - Is partially located in the SFHA, but building/development is not.
 - Is located in a Special Flood Hazard Area
FIRM zone designation is _____
"100-Year" flood elevation at the site is: _____ ft. NGVD (MSL) Unavailable
 - Is located in the Floodway.
 - See Section 4 for additional instructions
- Floodplain Development Permit Required Yes No

SIGNED _____ DATE _____

SECTION 4: Additional Information Required (To be completed by FLOODPLAIN ADMINISTRATOR)

- Plans showing the extent of watercourse relocation and/or landform alterations.
- Change in water elevation (in feet)_____ Meets ordinance limits on elevation increases YES NO
- Top of new compacted fill elevation_____ft. NGVD (MSL).
- Floodproofing protection level (non-residential only)_____ft. NGVD (MSL). For floodproofed structures, applicant must attach certification from registered engineer or architect.
- No-rise Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the "100-year" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.
- Applicant must have licensed surveyor flag floodplain on site.
- Applicant must have licensed surveyor establish temporary benchmark.

SECTION 5: Permit Determination (To be completed by FLOODPLAIN ADMINISTRATOR)

I have determined that the proposed activity: A. Is
 B. Is not
in conformance with provisions of Guilford County Development Ordinance. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED _____ DATE _____

If Box A is checked, the Floodplain Administrator may issue a Development Permit upon payment of designated fee.
If Box B is checked, the Floodplain Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Floodplain Administrator or may request a hearing from Board of Adjustment.

APPEALS: Appealed to Board of Adjustment? Yes No
 Hearing date: _____
 Board of Adjustment Decision - Approved? Yes No

 Reasons/Conditions: _____

SECTION 6: As-Built Elevations (To be submitted by APPLICANT before Certification of Compliance is issued)

Attach Initial and Final Elevation Certificates.

SECTION 7: Compliance Action (To be completed by FLOODPLAIN ADMINISTRATOR)

The FLOODPLAIN ADMINISTRATOR will complete this section as applicable based on inspection of the project to ensure compliance with the Guilford County Development Ordinance for flood damage prevention.

INSPECTIONS	DATE:_____	BY_____	DEFICIENCIES? <input type="checkbox"/> Yes	<input type="checkbox"/> No
	DATE_____	BY_____	DEFICIENCIES? <input type="checkbox"/> Yes	<input type="checkbox"/> No
	DATE_____	BY_____	DEFICIENCIES? <input type="checkbox"/> Yes	<input type="checkbox"/> No

SECTION 8: Certificate Of Compliance (To be completed by FLOODPLAIN ADMINISTRATOR)

Certificate of Compliance issued: BY _____ DATE _____